



**SLEZSKÁ
UNIVERZITA**

Rector's Directive No. 4/2022

**On the rigorosum procedure at the Silesian University
in Opava**

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On the rigorosum procedure at the Silesian University in Opava

Article 1

Introductory provisions

- 1) This Directive regulates the fee payment procedure for acts connected with the acceptance of the application for the State Rigorosum Examination (hereinafter referred to as the "Rigorosum Examination") and the holding of this examination, the rules for the use of the facilities and information technologies of the Silesian University in Opava (hereinafter referred to as the "University") for the preparation for this examination and the method of payment of the costs connected with this.
- 2) The procedure for accepting applications for the rigorosum examination, details on the conduct of these examinations at the faculties and higher education institutes of the University (hereinafter referred to as "University units"), their course and evaluation are regulated by the internal regulations of the University – the Regulations of the Rigorosum Examination Procedure (hereinafter referred to as "Regulations").

Article 2

Fee

- 1) The fee for the acts related to the rigorosum examination application acceptance and the holding of this examination can only be paid by cashless payment.
- 2) The payment shall be made to the account of the unit that implements (or participates in the implementation of) the study programme under whose accreditation the decision to authorise the rigorosum examinations and award the relevant academic degree has been made:
 - a) Faculty of Philosophy and Science in Opava (hereinafter referred to as "FPS"): account ČSOB Ostrava, account number: 8010-0309706853/0300. In case of payment from abroad, the BIC and IBAN codes must be provided. BIC code is CEKOCZPP, IBAN is in the form CZ51 0300 0080 1003 0970 6853;

- b) Mathematical Institute in Opava (hereinafter referred to as "MI"): ČSOB Ostrava, account number: 8010-1809708833/0300. In case of payment from abroad, the BIC and IBAN codes must be provided. The BIC code is CEKOCZPP, the IBAN is CZ19 0300 0080 1018 0970 8833;
 - c) The Institute of Physics in Opava (hereinafter referred to as "IP"): ČSOB Ostrava, account number: 8010-217191303/0300. In case of payment from abroad, the BIC and IBAN codes must be provided. BIC code is CEKOCZPP, IBAN is in the form CZ34 0300 0000 0002 1719 1303.
- 3) The payment variable symbol is set in the format XXXXYYYYYRR based on the following rules: 'XXXX' = 0175 for FPS, 0575 for IP and 0375 for MI; 'YYYY' = 0008; 'RR' = the last two digits of the year in which the application is submitted.
 - 4) The specific symbol is the birth number without slash. Foreigners who do not have a birth number shall indicate their passport number.
 - 5) The constant symbol is 558.

Article 3

Reimbursement of costs

- 1) A candidate who fulfils the conditions of Article 4 of the Regulations for Submission of Application for the Rigorosum Examination has the right to use equipment and information technology components in accordance with this directive in preparation for the examination. The preparation for the rigorosum examination may include the drawing up of a rigorosum thesis.
- 2) The costs associated with the use of equipment and information technology, the provision of consultations by academic staff in connection with the preparation of the rigorosum thesis and the preparation for the rigorosum examination shall be borne by the candidate if they accept the offer of services.
- 3) The provisions of paragraphs 1 and 2 may be used by the applicant after prior agreement with the head of one of the units' academic departments. On the proposal of the head of this department, the unit's Dean or the Director shall conclude with the candidate an "Agreement on the use of equipment and information technology in preparation for the rigorosum examination" (hereinafter referred to as the "Agreement").
- 4) The Agreement provides for
 - a) the academic department of the unit whose facilities and information technology will be used by the candidate during the preparation for the rigorosum examination, including the time and scope;
 - b) total amount of the costs associated with the use of the equipment and information technology referred to in point (a), the proportion to be paid by the applicant and the method of payment;
 - c) the rules for the applicant's stay at the unit in connection with the use of the facilities and information technology referred to in point (a);
 - d) the applicant's commitment to respect the internal regulations of the unit and other legal and safety standards and to follow the instructions of the head of the relevant academic department.
- 5) The agreement is concluded for a fixed period. The validity of the agreement may not exceed the date of completion of the rigorosum procedure.

Article 4

Final provisions

- 1) Upon successful completion of the rigorosum examination, the University issues a diploma to the graduate, drawn up according to the model set out in the Rector's Directive.
- 2) If an order is available for payment of the relevant fee according to Article 2 or reimbursement of costs according to Article 3 in the Business Centre of the Information System of the Silesian University in Opava, this method of payment shall take precedence over the methods specified in Article 2 and in the agreement according to Article 3, paragraph 4, letter b).
- 3) Rector's Directive No. 3/2020 on the rigorosum procedure at the Silesian University in Opava is hereby repealed.
- 4) This Directive shall become valid on the date of its publication in the public section of the website.
- 5) This Directive shall become effective on the date of its publication.

In Opava on

doc. Ing. Pavel Tuleja, Ph.D.
Rector

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| University constituent | Rector's Office |
| Designation: | Rector's Directive |
| Number: | Nr. 4/2022 |
| Directive title | On the rigorosum procedure at the Silesian University in Opava |
| Approved by: | doc. Ing. Pavel Tuleja, Ph.D. |
| Derogation: | Rector's Directive No. 3/2020 on the rigorosum examination procedure at the Silesian University in Opava |
| Valid from: | the date of publication in the public section of the website |
| Effective from: | the date of publication in the public section of the website |
| Date of Publication | 7. 3. 2022 |
| Issued by | Rector |
| Processed by: | prof. RNDr. Miroslav Engliš, DrSc. |
| In cooperation with: | Ing. Hana Šimečková |
| Number of pages: | 4 |
| Number of appendices: | |
| Method of publication | Intranet/Public part of the website |