

The Ministry of Education, Youth and Sports registered, in accordance with Section 36(2) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), under ref. no. MSMT-/2025, an amendment to the Rules of Habilitation Procedure and Procedure for Appointment as Professor at Silesian University in Opava as of the date of signing the registration.

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Mgr. Vojtěch Tomášek
Director of the Higher Education Department



II. Amendment

to the Rules of Habilitation Procedure and Procedure for Appointment as Professor at Silesian University in Opava dated 2025

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Article 1

The Rules of Habilitation Procedure and Procedure for Appointment as Professor at Silesian University in Opava are amended as follows:

1. Article 2 The commencement of the habilitation procedure is repealed and replaced by a new Article 2, which reads as follows:

"Article 2

Commencement of the habilitation procedure

- 1) The habilitation procedure is initiated by the submission of an application by the candidate. The application with attachments pursuant to Section 72(2) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended (hereinafter referred to as the "Act"), shall be submitted to the dean of the faculty that has been accredited for the habilitation field specified by the candidate. The application must contain:
 - a) An application for the commencement of habilitation proceedings, specifying the field in which the applicant is seeking habilitation.
 - b) Information pursuant to Section 75(2) of the Act.
 - c) The candidate's curriculum vitae, focusing primarily on scientific, professional and pedagogical activities.
 - d) Officially certified copies of documents proving the applicant's higher education and relevant degrees.

- e) Documents certifying teaching experience.
 - f) Evaluation of the candidate's teaching activities from their place of work.
 - g) Habilitation thesis pursuant to Section 72(3) of the Act. The thesis must be submitted in five printed copies and one electronic copy.
 - h) List of scientific, professional or artistic works ~~v elektronické podobě~~.
 - i) List of citations (references).
 - j) List of presentations at scientific conferences or artistic performances.
 - k) Overview of completed scientific, professional or artistic internships related to the relevant field.
 - l) Overview of participation in grant projects.
 - m) Overview of membership and functions in committees, councils and bodies related to the relevant field.
 - n) Proposal of three topics for the habilitation lecture.
- 2) If the proposal does not contain all the necessary information, the dean shall invite the candidate in writing to remedy the deficiencies. If the candidate fails to remedy the deficiencies within three months of the date on which the dean's invitation was delivered, the dean shall discontinue the proceedings and return the submitted materials to the candidate.
- 3) If the proposal does not fall within the scope of the habilitation procedure as defined in the accreditation, the dean shall discontinue the procedure and return the submitted materials to the candidate.
2. In Article 3, paragraph 3) is deleted and replaced by a new paragraph 3), which reads as follows:
- "3) The habilitation committee shall consist of five members, comprising professors, associate professors, extraordinary professors and other prominent representatives of the field or related fields specified by the candidate. The chair of the habilitation committee must be a professor or extraordinary professor appointed by the dean. At least three members must be experts from a workplace other than the university."
3. In Article 4, paragraph 4) is deleted and replaced by a new paragraph 4), which reads as follows:
- "4) Based on the materials from the candidate's proposal, the reviews of the opponents and any requested attachments, the habilitation committee shall decide whether to recommend or not to recommend the proposal for appointment as associate professor to the scientific council of the faculty. The habilitation committee shall also determine the topic of the candidate's habilitation lecture. It shall submit its report on its decision, together with the results of the vote, to the faculty's scientific council."
4. In Article 8, paragraph 2) is deleted and replaced by a new paragraph 2), which reads as follows:
- "2) The opinion of the review committee shall form part of the basis for the rector's decision pursuant to paragraph 1. The review committee shall have five members, four of whom shall be appointed by the rector with their consent and after consultation with the dean of the relevant faculty from among professors, associate professors, extraordinary professors or other experts; at least three of these members must be experts in the field in which the habilitation procedure took place. The fifth member is appointed by the rector on the proposal of the Minister of Education, Youth

and Sports (hereinafter referred to as the "minister") from among civil servants working at the Ministry of Education, Youth and Sports (hereinafter referred to as the "ministry"). At least three members of the review committee must be experts who are not employees of the university. One of the members of the review committee shall be appointed by the rector, usually the chair of the habilitation committee or one of the members of the habilitation committee established in the habilitation procedure of the person whose appointment as associate professor is being declared invalid.

5. Article 9 The commencement of proceedings for appointment as a professor is repealed and replaced by a new Article 9, which reads as follows:

"Article 9

Commencement of proceedings for appointment as professor

- 1) The procedure for appointment as a professor is initiated by the submission of a proposal by the candidate, at the suggestion of the dean or rector, or on the initiative of the scientific council of the faculty that has been granted accreditation for the field of appointment. If the procedure is not initiated at the suggestion of the candidate and the candidate expresses written disagreement with the initiation of the procedure, the procedure shall be discontinued.
- 2) The proposal with attachments, pursuant to Section 72(2) of the Act, shall be submitted to the dean of the faculty that has been granted accreditation for the field of appointment specified by the candidate. The proposal must contain:
 - a) A request to initiate proceedings for appointment as a professor, specifying the field, unless the proceedings were initiated on the initiative of the scientific council.
 - b) At least two written opinions from professors or associate professors in the same or a related field supporting the application, if the proceedings are initiated at the candidate's request.
 - c) Information pursuant to Section 75(2) of the Act.
 - d) The candidate's curriculum vitae, focusing primarily on scientific, professional and pedagogical activities.
 - e) Officially certified copies of documents proving higher education and relevant degrees obtained.
 - f) An officially certified copy of the document proving the acquisition of the title of "docent" and the topic of the habilitation thesis. In exceptional cases, when someone who is already a professor at a renowned university abroad is nominated for the position of professor, the rector may, at the proposal of the university's scientific council, waive the previous appointment as docent as a prerequisite for initiating the procedure for appointment as professor. Proof of obtaining the title of "docent" is not required if the procedure is initiated on the initiative of the scientific council before which the candidate's habilitation procedure was successfully completed.
 - g) Documents certifying teaching experience.
 - h) Evaluation of the candidate's teaching activities and their contribution to the scientific education of students at their place of work.
 - i) List of scientific, professional and artistic publications, ~~v tištěné i elektronické podobě~~.
 - j) List of citations (references).
 - k) List of presentations at scientific conferences or artistic performances.

- l) Overview of completed scientific, professional or artistic internships related to the relevant field.
 - m) Overview of participation in grant projects.
 - n) Overview of membership and functions in committees, councils and bodies related to the relevant field.
 - o) Lecture thesis.
- 3) If the proposal does not contain all the necessary information, the dean shall invite the candidate in writing to remedy the deficiencies. If the candidate fails to remedy the deficiencies within three months of the date on which the dean's invitation was delivered, the dean shall discontinue the proceedings and return the submitted materials to the candidate.
 - 4) If the proposal does not fall within the scope of the field of procedure for appointment as a professor as defined in the accreditation granted, the dean shall discontinue the procedure and return the submitted materials to the applicant.
 - 5) The proceedings shall be conducted in such a way that they can be completed within twelve months of the date of commencement or, where applicable, the date on which the candidate supplemented their application at the dean's request.
6. In Article 10, paragraph 3) is deleted and replaced by a new paragraph 3), which reads as follows:

"3) The committee shall consist of five members, comprising professors, associate professors, extraordinary professors and other prominent representatives of the field or fields related to those specified by the applicant. The chair of the committee must be a professor. At least three members must be experts from institutions other than the university."
 7. In Article 15, paragraphs 1) and 2), the following part of each paragraph is deleted:

"on the university's official notice board and"
 8. In Article 19, paragraph 1), the name of the department at the end of this paragraph is amended as follows:

"Department of Science and Foreign Relations of the Rector's Office"
 9. In Article 19, paragraph 4), the word "publication" is replaced by the word "accessibility".

Article 2

Final provisions

- 1) These amendments to the Rules of Habilitation Procedure and Procedure for Appointment as Professor at Silesian University in Opava were approved in accordance with Section 9(1)(b)(3) of the Act by the Academic Senate of Silesian University in Opava on 9 December 2025.
- 2) These amendments shall enter into force pursuant to Section 36(4) of the Act on the date of registration by the Ministry of Education, Youth and Sports.
- 3) These amendments shall take effect on the date of validity.

Ing. Lucie Kamrádová, Ph.D.
Chairwoman of the Academic Senate

doc. Mgr. Tomáš Gongol, Ph.D.
Rector