

*The Ministry of Education, Youth and Sports registered, in accordance with Section 36(2) and (5) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), under ref. no. MSMT- /2019, an amendment to the Rules of Procedure of the Internal Evaluation Council of the Silesian University in Opava dated 25 August 2017.*

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*Mgr. Karolina Gondková*  
*Director of the Higher Education Department*

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# **I. Amendment**

## **to the Rules of Procedure of the Internal Evaluation Council of the Silesian University in Opava dated 25 August 2017**

# **I. Amendment to the Rules of Procedure of the Internal Evaluation Board of the Silesian University in Opava dated 25 August 2017**

## **Article 1**

The Rules of Procedure of the Internal Evaluation Board of the Silesian University in Opava dated 25 August 2017 are amended as follows:

1. In Article 4, paragraphs 3) to 6) are deleted and replaced by new paragraphs 3) to 5), which read as follows:

"3) Voting on Council resolutions shall be public, unless the Council decides to hold a secret ballot.

4) The adoption of a proposal requires

a) the consent of the majority of all members of the Council when voting on matters specified

1. in Section 12a(4)(a) of the Act,

2. in Article 36(2)(e) of the Rules of the System for Quality Assurance in Educational, Creative and Related Activities and Internal Evaluation of Educational, Creative and Related Activities (hereinafter referred to as the "Rules"),

3. in Article 36(2)(g) of the Rules,

4. when proposing the cancellation of measures pursuant to Article 36(2)(g)(1) and (2) of the Rules;

b) in other cases, the consent of the majority of the members of the Council present, or the consent of half of the members of the Council present, if the vote is public and the chairperson is included in this half.

5) The opinion of a member of the board who disagrees with the adopted resolution shall be recorded in the minutes if he or she so requests.

2. A new Article 5 shall be added after Article 4, which shall read as follows:

"Article 5

Correspondence voting

1. In urgent matters or matters for which it is not possible or practical to convene a meeting of the board, voting may also take place by correspondence (hereinafter referred to as "per rollam voting").
2. Voting per rollam is not possible for matters referred to in Article 4(4)(a).
3. In the case of voting per rollam, the chair shall send all members of the council a draft resolution on the matter in question, including the relevant supporting documents, and shall specify a deadline for response of at least five days. Voting shall take place in such a way that individual members of the council send their response "I agree", "I disagree" or "I abstain" within the specified deadline. Responses received after the deadline shall be disregarded. A council member may refuse to vote per rollam in the same manner and within the same deadline.
4. For a proposal to be adopted, at least two-thirds of all council members must vote "agree". This does not apply if at least one-third of all council members have rejected the per rollam vote.
5. The chairperson shall communicate the result of the vote to the members of the council in the same manner as the vote was conducted.
6. Information about the per rollam vote and its result shall be included in the minutes of the next Council meeting.

3. The existing Articles 5 to 8 shall be renumbered as Articles 6 to 9.

## **Article 2**

### **Final provisions**

- 1) This amendment to the Rules of Procedure of the Internal Evaluation Council of the Silesian University in Opava of 25 August 2017 was approved in accordance with Section 9(1)(b)(3) of Act No. 111/1998 Coll., on higher education institutions and on amendments and supplements to other acts (the Higher Education Act), as amended, by the Academic Senate of the Silesian University in Opava on 16 October 2019.
- 2) This amendment shall enter into force pursuant to Section 36(4) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Higher Education Act), as amended, on the date of its registration by the Ministry of Education, Youth and Sports.
- 3) This amendment shall take effect on ..... 2019.

doc. Ing. Pavel Tuleja, Ph.D., v. r.  
Rector

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