



**SILESIAN
UNIVERSITY**

SCHOOL OF BUSINESS
ADMINISTRATION IN KARVINA

**Conditions for the admission to the doctoral
study program accredited in English in the full-
time and part-time forms of study for the
academic year 2019/2020**



On the basis of provisions of § 48 - § 50 et seq. Act No. 111/1998 Coll., on Higher Education Institutions, and on amendments and supplements to some other acts, as amended, (hereinafter the Higher Education Act), and internal regulations at the Silesian University in Opava, School of Business Administration in Karviná (hereinafter the SU SBA)

I set forth the conditions for the admission to

To the doctoral degree program in Economics and Management, the field of study Business Economics and Management accredited in English for the academic year 2019/2020:

ADMISSION REQUIREMENTS:

- Completion of a university Master's degree or studies in an equivalent degree program,
- Successful passing of the entrance examination.

METHOD OF FILLING AN APPLICATION:

The application shall be filed in an electronic form at:

https://stag.slu.cz/portal/studium/uchazec/eprihlaska.html?pc_lang=en

The candidate shall indicate the selected dissertation topic in the application, which can be selected from a menu of general topics, which are available at the websites. Upon prior consultation with the supervisor it is possible to choose a different topic apart from the menu, yet it has to correspond to the scope of study.

Upon filing in the application form, it is necessary to sign, print and send it with the required attachments to the given address.

THE ADDRESS TO WHICH THE APPLICATION SHOULD BE SENT:

Silesian University in Opava
School of Business Administration in Karviná
Registry office
Univerzitní náměstí 1934/3, 733 40 Karviná

COMPULSORY ATTACHMENTS TO THE APPLICATION FORM:

- **Proof of payment of the administration fee** even in the case of non-cash payments of the fee electronically or mobile phone payments (we accept an email sent to the candidate in the case of crediting the set amount to the account of the Faculty).
- **Officially certified copy of the Master's degree diploma.** If a candidate has completed her / his education abroad, a candidate shall substantiate the certified copy or original of the decision on the recognition of foreign higher education in the Czech Republic with documents in the enrolment period at the latest, unless otherwise specified in an international agreement.
- **Structured CV.**
- **A list of research publications.** If the candidate has not professionally published so far, this annex is not to be attached.
- **General propositions of the dissertation topic** (hereinafter the propositions) in a minimum of 5 pages. The obligatory parts of the propositions are a summary of the current state of knowledge, the specification of the goals of the future dissertation, proposed research methods, the expected



structure of the dissertation and the list of references. The propositions have to be discussed with the future supervisor.

- **The supervisor's statement** that, in the case of a successful admission procedure, he / she will accept the role of a supervisor for the candidate.

DEADLINE FOR FILLING THE APPLICATION: by 30. 4. 2019

Payment information on the of an admission procedure fee:¹

The amount of the fee is 590,- CZK (25 EUR)

Name of the addressee:

Slezská univerzita v Opavě, Obchodně podnikatelská fakulta v Karvině

Univerzitní náměstí 1934/3, 733 40 Karviná

IN: 47813059

Bank connection: ČSOB a.s. based in Prague, Ostrava Branch

Account: 101285316/0300

Constant symbol for a bank transfer: 558

Constant symbol for a postal order: 179

Variable symbol: 0275000119

Specific symbol: the applicant's personal identification number (without slash)

Transfer bureau: 702 00 Ostrava 2

Payments in abroad in CZK

CZ5603000000000101285316

SWIFT-BIC CODE:CEKOCZPP

BANK ADDRESS:

ČSOB

RCB OSTRAVA

Hollarova 5

702 00 Ostrava

CZ

INFORMATION ON THE DOCTORAL STUDY PROGRAM AT THE SU SBA

| | |
|----------------------------------|-----------------------------------|
| Program code: | P6230 |
| The name of the program: | Economics and management |
| The name of the field: | Business Economics and Management |
| Degree: | Ph.D. |
| Forms of study: | full-time, part-time |
| Standard length of study: | 4 years |

The payment for the study tuition fee in the amount of **3 000 EUR** (for each academic year) will be made by the applicant based on the Dean's decision following the enrolment.

All activities and related administrative procedures in the context of the above study degree program and the field of study will be conducted in English.

¹ It is possible to pay the admission procedure fee by bank transfer or by payment gateway in the IS STAG when filling the application for study.

Part of the admission procedure is an entrance examination, which is due to take place in May or June 2019.

(All applicants submitting an application for study will be sent an invitation to the admission procedure along with its schedule by May 15, 2019).

ENTRANCE EXAMINATION:

The entrance examination is oral and takes place before the Admission Committee. The entrance examination will be held physically or online in the selected location according to the geographical distribution of applicants. The candidate applying for study shall demonstrate expert knowledge and the prerequisites for an independent scientific work and English language skills at the entrance examination.

- When being examined, the candidate shall demonstrate the expert knowledge of economic theory, mathematical-statistical methods and the selected field in the extent corresponding to the Master's degree curriculum. Part of the entrance examination is professional discussion on the topic of the dissertation based on the propositions that the candidate has stated in his/her application to study.
- In the language examination the candidate shall prove his/her conversational knowledge of English and the knowledge of English terminology in relation to the topic of the thesis. The examination involves reading a professional text and its translation, and discussion on the topic of the thesis in English.
- The Admission Committee shall assess the results of the entrance examination by the points, it is necessary to reach a minimum of 51% of the available points to pass the entrance examination successfully.

The Dean of the School of Business Administration in Karviná, of the Silesian University in Opava shall decide on accepting the candidates for study in a study program organized by the Faculty, on the basis of the results obtained in the entrance examination, and with regard to the capacity of the supervisors and the possibilities of the Faculty stipulated by the Silesian University in Opava.

If a student enrolls for the doctoral study degree program in Economics and Management, the field of study Business Economics and Management accredited in English, he/she shall not be allowed to transfer to the study degree program accredited in Czech.

- Entrance examination: **May – June 2019**
- Issue of the acceptance for studies: **within one week of the entrance examination**
- Enrolment for the 1st year of the doctoral studies: **October 2019 or February 2020**

The candidate has the possibility to inspect his / her relevant materials for making a decision on being accepted for studies under § 50 (6) of the cited law, preferably after prior agreement with the Vice-Dean for Science and Research.

Information on the overall results of the admission procedure shall be published within 15 days after the end of the admission procedure on the official Board of the Silesian University in Opava, the School of Business Administration in Karviná and at the website of the Faculty <http://stag.slu.cz/portal/studium/uchazec/prijimaci-rizeni.html>. The School of Business Administration in Karviná reserves the right, in justified cases, to use electronic communication.

Approved by the Subject Area Board: 24. 9. 2018

Approved by the Academic Senate of the SU SBA on: 31. 10. 2018

Prof. Ing. Daniel Stavárek, Ph.D., sign manual
Dean