

The Ministry of Education, Youth and Sports has registered in accordance with Section 36(2) of the Act 111/1998 Coll., on higher education institutions and on amendments and supplements to other acts (the Higher Education Act), on 8 August 2017 under no. MSMT-14536/2017 Study and Examination Regulations for Students of Bachelor's and Master's Degree Programmes of the Silesian University in Opava dated 8 August 2017.

The amendment to the Study and Examination Regulations for Students of Bachelor's and Master's Degree Programmes of the Silesian University in Opava dated 8 August 2017 was registered by the Ministry of Education, Youth and Sports pursuant to Section 36(2) of the Higher Education Act on 13 March 2020 under No.: MSMT-12046/2020-1, on 4 August 2021 under No.: MSMT-21611/2021-3, and on 18 March 2024 under No.: MSMT-4774/2024-2.



III.

Consolidated text of the Study and Examination Regulations for Students of Bachelor's and Master's Degree Programmes of the Silesian University in Opava of 18 March 2024

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Study and Examination
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Bachelor's and Master's Degree
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PART ONE

BASIC PROVISIONS

Article 1

Introductory provisions

- 1) The Study and Examination Regulations for Students of Bachelor's and Master's Degree Programmes of the Silesian University in Opava (hereinafter referred to as "the Regulations") is an internal regulation of the Silesian University in Opava (hereinafter referred to as "the University") pursuant to Section 17 (1) (g) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Act on Higher Education Institutions), as amended (hereinafter referred to as "the Act").
- 2) The Regulations regulate the rules of study in accredited bachelor's and master's degree programmes implemented by the University together with a higher education institute or its faculties. In the case of the implementation of bachelor's and master's degree programmes together with a foreign university (Section 47a of the Act) or another legal entity (Section 81 of the Act), the relevant provisions of the Regulations shall apply in accordance with the agreement of the parties involved.

- 3) If a study programme has been accredited for a specified period of time in accordance with Act No. 137/2016 Coll., amending Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Act on Higher Education Institutions), as amended, and certain other acts, and the existing division into fields of study remains thus for that period of time, the relevant provisions of the Regulations shall also apply *mutatis mutandis* to the relevant field of study or combination of fields of study in the case of a double-field study. The determination of the profile and field of study shall also not apply to these study programmes.
- 4) The conditions of lifelong learning are set out in the University's Regulations for Lifelong Learning, as amended.
- 5) In the event that a study programme is implemented by the University together with a higher education institute, the director of the higher education institute shall exercise the powers of the dean, and the faculty shall be understood to be the higher education institute, unless otherwise stipulated by these Regulations or other internal regulations of the University.
- 6) At individual faculties, these rules may be specified by an internal regulation or internal standard only in the cases specified in these rules.

PART TWO

STUDY

TITLE I

ORGANISATION OF STUDIES

Article 2

Student

- 1) An applicant admitted to study pursuant to Sections 48 to 50 of the Act becomes a student on the date of enrolment.
- 2) Upon first enrolment at the University, a student shall take the matriculation oath in the current version as set out in the Annex to the Statute of the University in the manner prescribed by the Dean.

Article 3

Academic year

- 1) The academic year lasts 12 months, is divided into two semesters (winter and summer) and its beginning is determined by the Rector.

- 2) The schedule of the academic year includes, in particular, the beginning and end of classes, the examination period, the vacation period, the deadline for fulfilling study obligations, and other academic activities.
- 3) Each semester is divided into a teaching period, a testing period and a holiday period.
- 4) Courses resulting from study programmes and professional practice can be held during the main holidays. However, students' free time must not be reduced to less than four weeks by these activities.
- 5) The dates of the events referred to in paragraphs 1 to 4 are determined by the University's academic year timetable set by the decision of the Rector and are binding on students of all forms of study. Outside the period determined by this timetable, only the following can take place:
 - a) classes in a study programme accredited in a foreign language,
 - b) classes in the combined and distance form of study,
 - c) state final examinations.
- 6) The dates of the events listed in paragraph 5, second sentence, and other dates during the academic year not listed in paragraphs 1 to 4 may be set by decision of the Dean.

Article 4

Study programme and field of education

- 1) The list of study programmes, their types and profiles, forms of teaching, standard study periods and information on their accessibility for persons with disabilities, language of study and academic degrees awarded is published in the public section of the University's website and is continuously updated.
- 2) The study programme includes
 - a) the name of the study programme, its type, form, objectives of study and the profile of the study programme,
 - b) determining the profile of the graduate of the study programme,
 - c) characteristics of study subjects,
 - d) the rules and conditions for the establishment of study plans and, where appropriate, the length of professional practise with another individual or legal entity,
 - e) the standard period of study with an average study load expressed in academic years,
 - f) the conditions to be fulfilled by the student in the course of his/her studies in the study programme and on its proper completion, including the content of the state final examinations,
 - g) academic degree awarded,
 - h) the identification of the field or fields of education within which the study programme is to be carried out and the relationship to other types of study programmes in the same or related field or fields of education; in the case of a combined study programme, also the percentage of the core subjects belonging to each field of education in the curriculum.
- 3) The study programme is carried out in accordance with the specific requirements under the Government Regulation on Standards for Accreditation in Higher Education, in one of the following forms:
 - a) full-time,
 - b) distance learning,
 - c) combined.

- 4) The profile of a Bachelor's or Master's degree programme can be professionally or academically oriented.
- 5) In accordance with the documents on the basis of which the accreditation was granted, the study programme may be implemented as:
 - a) study programme without specialisation,
 - b) study programme with specialisations,
 - c) a programme of study implemented as a combined study, whereby the student acquires, as part of his/her studies in the study programme in which he/she is enrolled, comprehensive knowledge and skills corresponding to the content of another study programme,
 - d) a study programme focused on education and preparation for the teaching profession.
- 6) Each study programme has its own guarantor, who coordinates the content preparation of the study programme, supervises the quality of its implementation, evaluates the study programme and develops it. The study programme guarantor is appointed and dismissed by the dean in accordance with Article 15(2) of the Rules of the System of Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of Educational, Creative and Related Activities of the University, as amended.
- 7) A study programme belongs to only one field of education if the state final examinations test profiling knowledge or skills in the core subjects belonging to one field of education. A programme of study is a combined programme of study if the state examinations test profiling knowledge or skills in the core subjects belonging to more than one field of education.
- 8) Each study programme has a standard and maximum duration of study. The standard period of study is set in the accreditation decision in accordance with the law, while the maximum period of study is two academic years longer than the standard period of study in the relevant study programme. If the standard period of study increased by two years expires during the last three months of an academic year, the maximum period of study is extended until the end of that academic year.
- 9) The maximum period of study does not include the period of interruption of studies during the recognised period of parenthood, i.e. the period of time during which the maternity or parental leave of the student-parent would otherwise last or in connection with the child's taking into care in lieu of parental care on the basis of a decision of a competent authority under the Civil Code or legislation governing state social support.
- 10) The period of study does not include periods when the study was interrupted.
- 11) If the programme of study is pursued as a specialised programme of study, the student may apply for a change of specialisation in accordance with Article 22 during the first year of study.

Article 5

Study plan

- 1) The study plan of an accredited study programme specifies, in accordance with the valid accreditation, the time and content sequence of study courses (hereinafter referred to as "course"), the form and language of their study and the method of verification of study results.

- 2) The content of the curriculum consists of a list of individual courses of study that may have the status of courses:
 - a) compulsory - their successful completion is necessary for the successful completion of a certain stage of study or overall study,
 - b) compulsory electives - the student must successfully complete the courses in the specified composition or according to the study plans in the given group,
 - c) elective - the student chooses freely or according to the relevant control template.
- 3) A standard model curriculum is a curriculum that is a sample distribution of courses into individual years and semesters during a standard period.
- 4) The student chooses his/her personal study plan for a given academic year and independently determines his/her study load, while respecting the conditions of the credit system, published timetable events and the provisions of these Regulations.
- 5) The individual study plan allows for exceptions to the requirements of the credit system and other provisions of these regulations. The dean shall decide on its approval within 30 days from the date of submission of a written request by the student accompanied by relevant documents proving the circumstances for granting an individual study plan. An individual study plan may be approved for individual semesters, an academic year, or for the entire course of study. This individual study plan is intended in particular for:
 - a) particularly gifted students with excellent academic results, who may be able to shorten the total duration of their studies or study simultaneously in two or more study programmes,
 - b) students with excellent study results participating in the scientific activities of the University, which will enable them to schedule their study and scientific work optimally,
 - c) students with very good academic results who also achieve outstanding results in artistic, sporting or similar activities and represent the University at national and international level,
 - d) students for whom, based on a doctor's or other specialist's statement and at the same time a recommendation by the Counseling Center's experts, the existence of a need to compensate for motor and sensory disabilities, chronic, or psychiatric illness or specific learning disorders that do not prevent studying at the university,
 - e) students whose current state of health makes it impossible to participate in a compulsory form of educational activity or the standard way of fulfilling study obligations according to the announced conditions for awarding credit and holding an exam in accordance with Article 7 paragraph 4 letter a) and b) and when it is not realistic to solve their situation in the form of a short-term interruption of studies, and which is not covered by paragraph 5 letter d),
 - f) students who are personally, full-time, independently and properly care for a child up to 3 years of age for the entire calendar month and at the same time have recognized parenting time registered for the relevant period in the study information system,
 - g) students who, due to a long-term adverse health condition, are independently caring for a child, a close relative or another person living in the same household,
 - h) students who provide long-term and continuous care of a child under the age of 10 whose school or childcare facility has been closed.
- 6) In connection with the care of a child, a student has the right to extend the time limits for the fulfilment of his/her study obligations by the period for which his/her maternity leave would otherwise last¹⁾, provided that he/she does not interrupt his/her studies during this period. The dean shall decide on the extension of the time limit and the manner of fulfilling the study obligations within the extended period within 30 days of the date of the student's written request.
- 7) A student who submits a certificate stating that he or she is a sports representative of the Czech Republic in a sporting discipline, issued by a sports organisation representing that sporting

¹⁾ § Sections 195, 197 and 198 of Act No. 262/2006 Coll., the Labour Code, as amended.

discipline in the Czech Republic, is entitled to adjustments in the course of his or her studies to enable him or her to participate in the representation and the necessary preparation. The Dean shall decide on the adjustment of the course of study within 30 days from the date of the student's written request.

- 8) Further details of the approval of an individual study plan under paragraph 5(d) are set out in the Rector's Methodological Instruction on the Method of Supporting Applicants for Studies and Students with Specific Educational Needs at the University, as amended.
- 9) Further details of the approval of an individual study plan under paragraph 5(f) are set out in the Rector's Guidance on Ensuring a Uniform Procedure for the Recording of Recognised Parenting Time and Related Activities at the University, as amended.

Article 6

Credit system, credit evaluation of courses

- 1) Study within accredited Bachelor's and Master's degree programmes is carried out on the basis of a credit system of study.
- 2) The credit system is based on the principles of the European Credit Transfer System (hereinafter referred to as "ECTS"), the standard pace of study provides for the completion of 30 credits per semester, 60 credits per academic year. In the course of study, the student must obtain a number of credits equal to at least 60 times the standard period of study in the composition given by the study programme and the relevant curriculum.
- 3) The credit system and the other provisions of these Regulations shall apply to studies carried out in accordance with Article 5(5) on the basis of an individual study plan.
- 4) Each course listed in the study programme is assigned a certain number of credits, which reflects the level of the student's study load. A credit represents 1/60 of the average study load during the academic year. The same course has the same credit rating for all students regardless of the status of the course. The status of a course is determined by its placement in the curriculum and may be different for different curricula.
- 5) The student receives credits for the subject only after meeting all the specified conditions. For courses completed only by credit, credits are obtained after completion of the credit, for courses completed with an exam only after passing this exam with a result of at least "E" (sufficient, numeric value 3). The student must successfully complete the course in the academic year in which he/she enrolled, no later than the deadline given by the schedule of the relevant academic year.
- 6) For a given subject, a student can earn credits in a given study program only once, unless an exception allowing the earning of credits repeatedly is stated in the syllabus of the subject.

Article 7

Forms of educational activity

- 1) The basic forms of organized educational activities are lectures, exercises, seminars, excursions, practices, laboratories, creative workshops, open-air workshops, projects and tutorials. Organised forms of educational activity are supplemented by consultations and independent study.
- 2) Student participation in lectures is recommended. Participation in other forms of organized educational activity is mandatory. The scope of compulsory participation in classes, which results from the requirements for verification of the study results of the relevant subject, is determined by the teacher of the relevant subject in accordance with the accreditation of the relevant study program.
- 3) A student who, for serious reasons, was unable to participate in a compulsory form of educational activity may be assigned an alternative method of fulfilling his/her study obligations by the teacher.
- 4) In the first week of classes in the semester at the latest, the teacher of each subject publishes the subject program, which is in accordance with the accredited syllabus of the subject and contains in particular:
 - a) requirements on the student during the semester,
 - b) conditions for awarding credit and general conditions and characteristics of the examination,
 - c) a list of literature for independent study.

In this way, the conditions for granting credit and taking the exam cannot be changed during the semester. The student is obliged to familiarize himself with them and follow them.

TITLE II

VALIDATION OF RESULTS AND EVALUATION OF THE STUDY

Article 8

Verification of study results

- 1) The study results are verified by continuous evaluation of the study, overall evaluation of the course at the end of the credit or examination, overall evaluation of the study at the end of the state final examination. During the evaluation of studies, the student is obliged to present a valid student ID with a current photograph or the student identifies himself/herself through the information system.
- 2) The data on the result of the evaluation of the study shall be entered into the study information system to the following extent by the relevant teacher within 5 days of the completion of the credit or examination:
 - a) the date on which the credit or examination was taken,
 - b) an indication of whether the term is a regular term, a correction term, or a second correction term,
 - c) an indication of whether or not the student has met the conditions for credit,
 - d) the result of the examination in accordance with the ECTS grading scale.
- 3) Records of a student's academic performance are kept by the relevant study department or other department that maintains the student's academic record (hereinafter referred to as the "study department"). Another responsible person may be entrusted with the entry of the results of the

assessment of studies in accordance with paragraph 2 on the basis of a written mandate from the head of the institute, department or other workplace.

- 4) Responsible employees of the faculty (department, institute or other workplace) are obliged to use the unified study information system and unified student e-mail accounts within the framework of their studies and when verifying study results, to follow the rules of the unified study information system accurately and consistently, especially the rules on study programmes, credit system and study evaluation results, and to follow the instructions of the Rector or Dean.
- 5) Students are obliged to use the unified study information system and student e-mail accounts set up by the university within the framework of their studies and when verifying their study results
- 6) In a course for which both credit and examination are prescribed by the curriculum, obtaining credit is a prerequisite for taking the examination.
- 7) In the case of the written form of verification of study results, the student has the right to view the corrected work no later than 30 days from the date the result of the study assessment is entered into the study information system.
- 8) The printed output from the study information system is decisive for proving the results of the study. This output, certified by the relevant study department, is considered a study report within the meaning of Section 57(3) of the Act.
- 9) Study assessment results not recorded in the study information system no later than the date of the audit of the fulfilment of study obligations are regarded as not having been carried out. The student has the right to submit his/her requests for correction of the identified discrepancies or completion of the missing data no later than 5 working days following the last day of the respective academic year to the respective teacher.

Article 9

Credit

- 1) Credit shall be awarded for meeting the requirements published by the teacher of each course in accordance with Article 7(4).
- 2) Credit is awarded by the teacher who teaches the relevant course, unless, exceptionally, the head of the institute, department or other workplace stipulates otherwise.
- 3) Credit is usually awarded during the examination period set out in the timetable for the academic year. In agreement with the teacher, credit may be awarded outside this period, but no later than the end of the academic year in question.
- 4) A student who has not been awarded credit by the deadline will be given a remedial term for obtaining credit by the teacher, but no later than the end of the relevant academic year.
- 5) A student who has not been awarded credit for a course even in the remedial term shall be given a second remedial term to obtain credit, but no later than the end of the relevant academic year. In the case of a second remedial term for credit in a course taken repeatedly, the requirements for credit are fulfilled before a three-member committee. The dean repeatedly appoints the committee to carry out the second corrective term of credit from the enrolled subject.

- 6) The student has the right to withdraw from the credit term usually 24 hours in advance, unless the teacher specifies otherwise. A student who has withdrawn in this way is treated as if he/she had not registered for the set term. For serious reasons, especially health reasons, he/she may excuse himself/herself additionally, but no later than 5 calendar days from the date set for obtaining the credit. The teacher will decide whether the excuse is justified.

Article 10

Exam

- 1) The examination tests the student's knowledge of the relevant subject and his/her ability to apply the knowledge acquired through study. The form of the examination may be oral, written, practical or combined. The framework conditions and characteristics of the examination shall be published by the teacher of each course in accordance with Article 7(4).
- 2) The head of the institute, department or other workplace coordinates the dates of the examinations and the manner of their publication.
- 3) Examinations and remedial examinations are usually held during the examination period set out in the timetable for the academic year. By agreement with the examiner, examinations and remedial examinations may be taken outside this period in serious and justified cases, but no later than the end of the academic year in question. At the latest two weeks before the start of the examination period, the examiner shall set the dates for the examinations and remedial examinations in such a way that their number and terms are appropriate to the number of students being examined. An examination consisting of several parts shall usually be taken by the student on the same day.
- 4) If the student fails the examination, he or she has the right to take a remedial examination, but no later than the end of the relevant academic year.
- 5) A student who fails to take the examination even in the remedial term has the right to take a second remedial examination, but no later than the end of the relevant academic year. In the case of a second remedial examination in a subject that has been repeatedly enrolled, the examination shall be held before a three-member committee. The dean repeatedly appoints the committee to perform the second correction term of the exam for the subject registered.
- 6) A student has the right to withdraw from an examination, a remedial examination or a second remedial examination usually 24 hours before the start of the examination, unless otherwise specified by the examiner. A student who withdraws in this way shall be treated as if he or she had not entered the examination. For serious reasons, in particular health reasons, he/she may also excuse himself/herself additionally, but not later than 5 calendar days from the date set for the examination. The examiner will decide whether the excuse is justified..

Article 11

State Final Examination

- 1) Studies in the Bachelor's and Master's degree programmes are duly completed by a state final examination. Studies in the Bachelor's and Master's study programs properly end with a state final exam, the individual components of which usually take place over the course of one day, unless this is prevented by organizational reasons.

- 2) The state final examination in the master's study programme includes the defence of the diploma thesis, and in the bachelor's study programme, if stipulated by the study programme, the defence of the bachelor's thesis.
- 3) State final examinations shall be held within a given academic year on at least two dates, the specific dates to be determined by the dean on the basis of a proposal by the head of the institute, department or other workplace in accordance with Article 3(5) by decision.
- 4) A student of a study programme may take the state final examination or a part thereof if he/she has fulfilled the following conditions:
 - a) has fulfilled all the study obligations prescribed in the relevant study programme,
 - b) has obtained a number of credits in the prescribed course structure prescribed by the study plan of the relevant study programme equal to at least sixty times the number of years of the standard period of study,
 - c) has prepared and submitted a diploma thesis or bachelor's thesis on the assigned topic within the specified deadline, if this is stipulated by the relevant study programme and the thesis relates to the given part of the state final examination.
- 5) The language in which a diploma or bachelor's thesis is prepared, defended and evaluated is usually determined by the accreditation dossier of the relevant study programme, unless an international treaty stipulates otherwise.
- 6) The student must pass the final state examination no later than the end of the maximum period of study of the relevant study programme set pursuant to Article 4(8).
- 7) The student registers for the state final exam on the date and in the manner determined by the dean in an internal standard. Article 10(6) shall be applied appropriately for deregistration from the state final exam.
- 8) The content of the state final exam, including its parts, is based on the accredited study program and is published in electronic form by the relevant head of the institute, department, institute or other workplace in a way that is directly accessible to students.
- 9) The state final examination is held before an examination committee of at least three members. The members of the committee for the state final examination are professors and associate professors or experts approved by the relevant scientific council. The course of the state final examination and the announcement of the results shall be public.
- 10) In the event of failure, the state final examination or part thereof may be repeated no more than once, provided that the maximum period of study is observed in accordance with Article 4(8).
- 11) More detailed specifications of the state final examination, its organisational support, the assignment, preparation, evaluation and defence of diploma or bachelor thesis may be determined by the dean by an internal standard.
- 12) The publication of diploma and bachelor thesis is governed by the internal regulations of the University - Rules on the method of publication of theses at the University.
- 13) The registration for the state final exams is taken in electronic form.

Article 12

Evaluation and overall assessment of the study

- 1) The result of the examination or part of the state final examination is classified according to the ECTS scale:

ECTS grade	Verbal expression	Numerical expression
A	Excellent	1
B	Very good	1,5
C	Good	2
D	Satisfactory	2,5
E	Sufficient	3
F	Insufficient	4

A student is graded F (Insufficient) if:

- fails to meet the conditions for passing the examination,
 - withdraws from the examination after it has started or fails to appear for the examination without due excuse,
 - does not have a record of registration for the examination date recorded in the student information system by the date of fulfilment of study obligations specified in the timetable of the relevant academic year,
 - seriously violated the due process of the examination.
- 2) The overall assessment of the state final exam is given by the simple arithmetic mean of the numerical expression of the assessment of individual parts rounded to two decimal places, it is converted to an ECTS degree according to the following table:

ECTS grade	Simple arithmetic mean
A	1,00 – 1,25
B	1,26 – 1,75
C	1,76 – 2,25
D	2,26 – 2,75
E	2,76 – 3,00

The overall grade of the state final exam is "F" if at least one part of it is graded "F".

- 3) The overall evaluation of the study expresses the degree of the student's success during the entire course of study within the accredited study program and is concluded after the completion of the state final exams, it is classified as:
- "passed with distinction" if the student's weighted grade point average (GPA) for the entire period of study was less than or equal to 1.50 and all parts of the final state examination were graded "A" (Excellent, numerical value 1), or "B" (Very good, numerical expression 1.5) and the overall result of the state final exam was classified as grade "A",
 - "passed" if the student has duly completed the study by the state final examination but has not fulfilled the conditions specified in a),
 - "failed" if any part of the final state examination was graded "F" (Insufficient, numerical value

- 4) The criterion for the evaluation of learning outcomes is the GPA, which is prepared for each student for each academic year and for the overall study before the state final examination. The GPA is calculated as a weighted average, i.e. the sum of the final grades (expressed numerically) of the enrolled courses for which an examination is prescribed, multiplied by their credit evaluation, and the total sum of the credit evaluation of these courses for the evaluation period. Compulsory and compulsory elective courses in which the student was enrolled during the academic year and which he/she did not complete with at least an "E" grade (Sufficient, numerical value 3) are included in the GPA with a grade of "F" (Insufficient, numerical value 4). The average is rounded to two decimal places according to the rounding rules, i.e. 0 to 4 downwards, 5 to 9 upwards. Formula for calculating the average:

$$\text{GPA} = \frac{\sum K_p \cdot Z_p}{\sum K_p},$$

Where

K_p = number of credits for the course p ending with an examination,

Z_p = numerical expression of the classification of the examination ending the course p.

Article 13

Revision of the evaluation

- 1) The student has the right to request a revision of the course completion grade or a revision of the grade of the state examination or its part.
- 2) A written, duly justified request must be delivered to the faculty no later than 10 days after the record of the evaluation in the student information system. Any academic staff member may also initiate a revision of the evaluation in favour of the student.
- 3) The dean cancels a contested course completion evaluation or the result of a state examination or part thereof if a legal regulation or an internal regulation of the university or faculty has been violated in its determination or during the course of the review of the study, state examination or part thereof, or if the evaluation was determined arbitrarily. In such a case, the dean shall take the measures necessary to restore the violated rights of the student.
- 4) If the course completion evaluation has been cancelled, a new course completion is held before a three-member committee appointed by the dean. If the result of the state examination or part of it has been cancelled pursuant to paragraph 3, it shall be held again before another state examination committee. The date shall be set by the dean taking into account the standard course of events in the relevant academic year.

TITLE III

COURSE AND CONTROL OF STUDIES

Article 14

Enrolment in the study and enrolment in the academic year

- 1) An applicant who has been notified of the decision on admission to study has the right to enroll for the relevant academic year for which he or she was admitted.

- 2) Enrolment in the study programme, which is identical to enrolment in the first academic year, takes place at the faculty that implements the relevant study programme. The date is set by the dean in accordance with the timetable of the relevant academic year. It is communicated to the applicant at the same time as the decision on admission to study. The rector determines the form of study enrollment in the relevant academic year by issuing a methodological instruction of the rector.
- 3) For students who, for objective reasons, will be allowed to enroll in the study according to the schedule of the relevant academic year only during the winter semester of the academic year, the course and conditions of study resulting from these regulations for the relevant academic year will also be adjusted based on the individual decision of the dean.
- 4) If an applicant has become eligible for enrolment in a combined study, he/she becomes a student by enrolling in a programme with a core curriculum.
- 5) If the applicant has the right to enroll in a study program with a specialization, he becomes a student by enrolling in a study program with a study plan of the relevant specialization.
- 6) Enrollment, which is re-enrollment after the specified period of study interruption, takes place at the faculty that implements the relevant study program. Re-enrollment can be made no later than 10 working days from the end of the study interruption.
- 7) Enrolment in the academic year takes place at the faculty in accordance with the timetable for the relevant academic year. A student who meets the following conditions may be enrolled in the academic year:
 - a) no later than on the date of the study review for the last academic year assessed, the student has a credit score of 40 credits or more recorded in the study information system at the time of fulfilment of the study obligations, and it is not a year of study in which the student has submitted an application for the state final examination in the prescribed manner in accordance with Article 11(7) of the Act (hereinafter referred to as the "graduation year"), or, at the latest on the date of the study review for the last academic year assessed, the student has a record of 20 or more credits in the study information system at the time of fulfilment of the study obligations, which is an academic year in which the student had an interruption of studies in the winter or summer semester,
 - b) no later than on the date of the study review for the previous academic year, the student has a record in the study information system that he or she has successfully completed all repeatedly enrolled courses in the study information system.
- 8) An alternative date for enrolment in the study may be set by the dean on the basis of a written request, which is supported by documents proving the circumstances that prevent participation in the enrolment.
- 9) If an applicant fails to appear for enrolment in studies by the deadline or for enrolment on an alternative date and does not excuse himself/herself within 5 working days, this is considered as a resignation of his/her right to enrol in studies.
- 10) If a person fails to appear for re-enrolment in studies or for re-enrolment in studies at an alternative date after the expiry of the specified period of interruption of studies and does not apologise or request an extension of the interruption of studies in accordance with these Regulations within 5 working days, he/she shall cease to be a student under section 54 of the Act and the studies shall be terminated in accordance with section 56(1)(b) of the Act.
- 11) If a student fails to meet the conditions for enrolment in the academic year and does not excuse himself/herself within 5 working days, he/she ceases to be a student under Section 56(1)(b) of the Act.

- 12) The enrolment referred to in paragraphs 2 to 5 may also be made by a proxy who proves his or her authority to represent an applicant by a written power of attorney. The power of attorney may also be given orally on the record. Only one proxy at a time may be chosen to represent an applicant in the same case.
- 13) Enrollment in a study program is completed if the study applicant, the person mentioned in paragraph 10 or the authorized person according to paragraph 12 confirms his consent to study enrollment in the relevant study program or field of study, on the prescribed form or in another equally convincing form, if so determined in the rector's methodological instruction issued in accordance with paragraph 2.
- 14) The enrolment in the academic year is fulfilled if the student registers for courses in the student information system by the deadline.

Article 15

Registration of subjects

- 1) The form and dates of registration of courses for the relevant academic year or semester are determined by the dean.
- 2) The credit system of study allows the student to choose his/her personal study plan so as to decide independently on his/her study load, influence the scope and pace of study, better deepen his/her knowledge in the given field of study, or broaden his/her specialisation.
- 3) The standard pace of study, which allows for the proper completion of the relevant study programme within the standard study period, assumes enrolment in courses with a total credit rating of 60 credits per academic year.
- 4) When enrolling in the relevant academic year or semester, the student shall record in the study information system the courses according to the study plan of the relevant study programme and form of study so that:
 - a) the student has been able to obtain a minimum of 40 credits for the previous academic year by successfully completing the courses enrolled in or recognised under Article 19(1),
 - b) has fulfilled the requirements set out for the re-enrolment of the subject in accordance with Article 17,
 - c) in the graduating year, has fulfilled the conditions set out in Article 11(4)(a) and (b) by successfully completing the courses in which he/she is enrolled.
- 5) The student is obliged to enrol in courses in such a way as to comply with the structure of the courses given by the accredited study programme, to comply with the conditions of conditionality, continuity and electivity of courses in terms of their nature, and at the same time to comply with the maximum duration of study according to Article 4(8).
- 6) The dean may, by his or her decision, set a maximum amount of the sum of the credit evaluation of courses that a student may enrol in one academic year. At the same time, he/she may increase this limit in individual cases on the basis of a written request from the student.
- 7) A student's enrolment in a course may be cancelled no later than the start of classes in a semester in the following cases:
 - a) the head of the institute, department or other workplace notifies the dean in writing that for serious reasons it is not possible to teach the course in the relevant academic year or semester;
 - b) If, after the end of the course registration, the number of students enrolled in the course is less than a predetermined value;

- c) the student enrolled in the course in violation of the conditions set out in the study plan, did not respect the conditionality, continuity and electivity of the courses.
- 8) A student may request in writing to the dean to cancel the enrolment of a course no later than before the start of the course in a semester if serious health reasons prevent him/her from studying the enrolled course.
- 9) If, as a result of cancellation of enrolment in courses pursuant to paragraphs 7 and 8, the number of credits to be earned in an academic year falls below the specified limit, the student is obliged to enrol in another course in place of the cancelled one so that the conditions of paragraph 4 are met.
- 10) Course enrolment, cancellations according to paragraph 7 and any changes in enrolled courses are organised by the relevant study department or other contact person listed in the catalogue of the relevant course.
- 11) More detailed conditions for enrolment in courses may be laid down in the internal standards of the faculties.

Article 16

Study review

- 1) Study review for the previous academic year is organised and administered by the relevant study department.
- 2) As a rule, the study review takes place at the same time as the registration for the academic year and the registration of courses.
- 3) More detailed conditions for study review may be laid down in the internal standards of the faculties.

Article 17

Repeated enrolment of the subject

- 1) If a student fails to meet the requirements for successful completion of a compulsory course in a given academic year, he or she may enrol in that course a maximum of one more time. Both results count towards the GPA.
- 2) If a student fails to meet the requirements for successful completion of a compulsory elective course in a given academic year, he or she may enrol in that course a maximum of one more time. Both results count towards the GPA.
- 3) If a student fails to meet the specified conditions for successful completion of a compulsory elective course in the graduating year while obtaining a number of credits equal to at least 60 times the standard period of study in the composition given by the study programme and the study plan of the field of study or specialisation, the obligation to re-enrol for this course does not apply and this result counts towards GPA.

- 4) If a student fails to meet the specified conditions for successful completion of an elective course in the relevant academic year, the re-enrolment requirement for that course does not apply and this result counts towards the GPA.
- 5) If a student re-enrols in a compulsory or compulsory elective course under paragraphs 1 and 2 in a given academic year, he or she must successfully complete the course by the end of that academic year. Failure to fulfil this obligation shall be grounds for termination of studies pursuant to Section 56(1)(b) of the Act.

Article 18

Timetable and assignment of students to study groups

- 1) The dean guarantees the timely publication of timetables, including their stability during the semester. Necessary changes after the official publication of the timetable can only be made with the approval of the dean of the faculty concerned.
- 2) The timetable is designed to allow credits to be obtained for successfully completed compulsory and compulsory elective courses in the standard course of study during the academic year.
- 3) In duly justified cases, the student has the right to request a change of classification to a study group through the designated staff member.
- 4) In the event that more than one teacher teaches the course, the head of the relevant institute, department or other workplace publishes this fact at least 5 working days before the enrolment date in an appropriate manner so that all students can become familiar with this fact.

Article 19

Recognition of credits and examinations

- 1) On the basis of a student's written request, the dean may accept credits or examinations that the student has successfully completed as part of a previous unsuccessful, not concurrent, study at the same faculty, another part of the university, another higher education institution in the Czech Republic or abroad. Such recognised examinations are counted towards the overall GPA, not towards the GPA calculated within the relevant academic year.
- 2) On the basis of a student's written request, the dean may accept credits or examinations that the student has successfully completed in a lifelong learning programme within the framework of accredited study programmes carried out at the university. Examinations so recognised shall be counted towards the overall GPA, not towards the GPA calculated within the relevant academic year.
- 3) On the basis of a written request from a student, the dean may recognise examinations or other study requirements completed as part of studies in an accredited educational programme at a higher vocational school. However, compulsory and compulsory elective theoretical subjects that enter the state final examination cannot be recognised as having been completed. Examinations so recognised are counted towards the overall GPA, not towards the GPA calculated within the relevant academic year.

- 4) The student's written request must be delivered to the faculty no later than 30 days after the beginning of the relevant semester in the current academic year. In exceptional cases, with the approval of the dean, the deadline may be extended. The application must be accompanied by evidence of successful completion of the course, indicating its title, scope, classification and credit rating. For courses successfully completed at another university, the course syllabus must also be provided.
- 5) The dean may decide to accept credits or examinations under paragraphs 1 to 3 only if:
 - a) no more than 5 years have elapsed since the successful completion of the course,
 - b) the successfully completed course has been graded with ECTS grade "A" (Excellent, numerical expression 1), "B" (Very good, numerical expression 1.5), "C" (Good, numerical expression 2), or "D" (Satisfactory, numerical expression 2.5),
 - c) the successfully completed course has been graded "excellent" (1) or "very good" (2) in the case of an examination and a four-grade classification,
 - d) credits earned for successfully completed courses have not been counted towards the total number of credits required for successful completion of studies in an accredited study programme,
 - e) the total number of recognised credits obtained in the framework of lifelong learning does not exceed 60 % of the credits required for the proper completion of studies,
 - f) recognition of credits for completed courses will not satisfy the requirements of the state final examination or the final qualifying thesis,
 - g) the head of the relevant institute, department or other workplace confirms the similarity of the content of the successfully completed and recognised course, unless it is an identical course successfully completed as part of previous studies at the university.
- 6) On the basis of a written request from a student positively assessed by the head of the relevant institute, department or other workplace, the dean may recognise a standardised examination certificate for the successful completion of a course with credits within the scope of the obligations and number of credits corresponding to this course included in the standard study plan of the relevant study programme, field of study, for the relevant academic year. The student's written request must be received by the faculty no later than 30 days after the beginning of the relevant semester in the current academic year. In exceptional cases, with the approval of the dean, the deadline may be extended.
- 7) More detailed conditions for the recognition of credits or examinations may be determined by the dean.
- 8) Recognized credits and exams are included in the number of credits specified in the condition for enrollment in the relevant academic year according to Article 14(7)(a).

Article 20

Interruption of studies

- 1) The dean decides on the interruption of studies on the basis of a written request from the student or on his/her own initiative.
- 2) The maximum period of interruption of studies on the basis of a written request by a student is 24 months, and the decision-making body may interrupt studies in accordance with the principles set out in paragraph 9. Interruption of studies upon a written request of the student may be set either

for the whole academic year or for a single full semester. The interruption of studies shall be recorded in the student record and in the student register.

- 3) The student's written request must be delivered to the appropriate study department by the following deadlines:
 - a) when requesting an interruption of studies for the entire academic year at least 10 working days before the start of the academic year,
 - b) when requesting an interruption of studies for an individual full semester at least 10 working days before the start of classes in the respective semester.
- 4) When submitting a written application by the deadline in paragraph 3, the student must meet the following conditions:
 - a) to interrupt their studies for a full academic year or for the winter semester, they must have earned at least 40 credits in the previous academic year and successfully completed all repeated courses,
 - b) in order to interrupt their studies for the summer semester, they must have earned at least 20 credits in the immediately preceding winter semester and successfully completed all repeatedly enrolled courses relevant to the winter semester according to the relevant study programme curriculum,
 - c) to interrupt their studies for the summer semester of their graduating year, they must successfully complete all courses enrolled in the immediately preceding winter semester. The dean may set different conditions for a specific study programme by decision.
- 5) Studies cannot be interrupted in the following cases:
 - a) the student lacks only the obligation to pass the state final examination or a part thereof in order to properly complete his/her studies,
 - b) the student is in the first year of study.
- 6) For compelling reasons, especially health or social reasons, a student may also request an interruption of studies during the semester or in the cases referred to in paragraph 5; in this case, the student's request must be supported by relevant documents proving the circumstances that justify the reasons for the interruption of studies. The decision-making body referred to in paragraph 1 shall determine the beginning and end of the interruption of studies.
- 7) For compelling reasons, where the personal presence of students at education or examinations while studying at the University is restricted on the basis of a measure adopted pursuant to another law, or where the restriction on attendance is of an individual nature, a student may also request a suspension of studies during the semester or in the cases referred to in paragraph 5; in this case, the student's request must be supported by relevant documents demonstrating the circumstances that justify the reasons for the interruption of studies. The decision-making body referred to in paragraph 1 shall determine the beginning and end of the interruption of studies and this period of interruption shall not be counted towards the maximum period of interruption of studies.
- 8) If the reason for the interruption of studies ceases to exist, the person may request in writing that the interruption of studies be terminated earlier than originally scheduled. This request shall be decided by the decision-making body which issued the decision on the interruption of studies.
- 9) The decision-making body may, on its own initiative, suspend the studies of a student who has become liable to pay a fee in connection with his or her studies pursuant to section 58(3) or (4) of the Act and the student has not paid the fee even within the time limit specified in the reminder of the unpaid fee. If the student requests to be heard before a decision to interrupt his/her studies is made, he/she shall be summoned to an oral hearing without delay.

- 10) Studies shall be interrupted pursuant to paragraph 9 for the time remaining until the student has exhausted the maximum period of study. If the fee has been paid and the person requests that the interruption of studies be terminated, the decision-making body shall grant the request and decide on the termination of the interruption of studies no later than the last day of the semester in which the request was made or the last day of the academic year if the request was made during the summer semester.
- 11) A student has the right to interrupt his/her studies at any time in connection with pregnancy, childbirth or parenthood, for the entire period of recognised parenthood. The period of interruption of studies during the recognised period of parenthood shall not count towards the total period of interruption of studies referred to in paragraph 2.
- 12) A person is not a student at the time of interruption of studies; he/she becomes a student on the date of re-enrolment after the interruption of studies. Further details of re-enrolment are set out in Article 14.
- 13) In addition to the principles set out in paragraphs 1 to 10, the following rules shall apply to interruptions of studies:
 - a) interruption of studies does not affect the validity of courses already successfully completed together with their credit evaluation,
 - b) the student is obliged to respect any changes to the curriculum that occur during the interruption of studies,
 - c) the student is obliged to settle his/her obligations to the University before the start of the interruption of studies.

Article 21

Completion of studies

- 1) The study is duly completed in accordance with Section 55 of the Act by graduation from the relevant study programme. The date of completion of studies shall be the date on which the student has successfully passed the state final examination or the last part thereof.
- 2) The study shall be terminated in accordance with Section 56(1)(a) of the Act if the student has declared in writing that he/she is withdrawing from the study. The date of termination of studies shall be the date on which the student's written declaration of withdrawal is delivered to the faculty.
- 3) The study shall be terminated pursuant to Section 56(1)(b) of the Act if the requirements of the accredited study programme are not fulfilled in accordance with these Regulations on the date on which the termination decision becomes final in the following cases:
 - a) the student has not fulfilled the conditions for enrolment in the academic year and the conditions set out in Article 14(10) are met,
 - b) the student has no course registered in the study information system as of the date of the start of the winter semester of the first year of study,
 - c) the student does not have courses with a minimum total credit score of 40 credits registered in the study information system within two weeks of the start of classes in the summer semester of the first year of study,
 - d) the student does not have a minimum of 40 credits registered in the study information system as of the date of the compliance check of the fulfilment of study obligations for the previous academic year, unless it is a graduate year,
 - e) the student has not earned credits for a repeatedly enrolled compulsory or compulsory elective course as of the date of the compliance check for the previous academic year,

- f) the student has not fulfilled the conditions for successful completion of the examination in the re-enrolled compulsory or compulsory elective course even in the second remedial examination term,
- g) the student has not fulfilled the conditions for the award of credit in a repeatedly enrolled compulsory or compulsory elective course even in the second remedial term of credit,
- h) the student has reported a loss of medical fitness to study, if this fitness was a condition for admission to study under Section 49(1) of the Act,
- i) the student has not met the conditions for successful completion of the state final examination even in the remedial term,
- j) the student has not fulfilled the conditions for the proper completion of studies within the specified maximum period of study,
- k) if the person has failed to re-enrol and the conditions set out in Article 14(9) are met,
- l) the student has not fulfilled the conditions set out in the individual decision of the dean pursuant to Article 14(3) by the date of the compliance check of the fulfilment of study obligations for the previous academic year.

If a student appeals against a decision issued by the dean regarding the termination of studies under a) to l) within 30 days of the date of its notification, the date of termination of studies shall be the date on which the decision on the appeal confirming the dean's decision becomes final.

- 4) The study is terminated pursuant to Section 56(1)(c) of the Act by withdrawal of the accreditation of the study programme; the date of termination of the study is the date on which the time limit specified in the decision of the Ministry of Education, Youth and Sports (hereinafter referred to as "the Ministry") has expired.
- 5) Studies are terminated pursuant to Section 56(1)(d) of the Act upon the termination of the accreditation of the study programme; the date of termination of studies is the date on which the University notified the termination of the study programme or the date on which the accreditation expired.
- 6) Studies shall be terminated pursuant to Section 56(1)(e) of the Act by termination of the study programme for the reasons specified in Section 81(b)(3) of the Act; the date of termination of studies shall be the last day of the three-year period referred to in the first sentence of Section 81(b)(3) of the Act.
- 7) The study is terminated pursuant to Section 56(1)(f) of the Act by the termination of the authorisation to pursue the study programme (Section 86(3) and (4) of the Act); the date of termination of the study is the date on which the authorisation to pursue the study programme on the basis of institutional accreditation ceased.
- 8) The study shall be terminated by expulsion from the study pursuant to section 47(e)(3) of the Act; the date of termination of the study shall be the date on which the decision pursuant to sections 47(c) to 47(e) of the Act on the invalidity of the state final examination or part thereof takes effect.
- 9) Studies are terminated under section 56(1)(h) of the Act by expulsion from studies under section 65(1)(c) of the Act for a disciplinary offence or under section 67 of the Act if the student has been admitted to study on the basis of his or her fraudulent conduct. The date of termination of studies shall be the date on which the decision to terminate studies becomes final. If a student appeals a decision issued by the dean within 30 days of the date of notification, the date of termination of studies shall be the date on which the decision on the appeal confirming the dean's decision becomes final.
- 10) The student is obliged to settle his/her obligations to the University upon graduation.

Article 22

Change of form of study or change of specialisation

- 1) A student may apply for a change of form of study or a change of specialisation if the relevant study programme is accredited for different forms of study or for different specialisations. The dean shall decide on the change within 30 days from the date of receipt of the student's written request.
- 2) A student's written request to change the form of study must be delivered to the relevant study department within the following deadlines:
 - a) when requesting a change from the beginning of the academic year at least 10 working days before the start of the winter semester of the academic year in question,
 - b) when requesting a change from the start of the summer semester at least 10 working days before the start of classes in the summer semester of the relevant academic year, provided that at least 10 credits were obtained in the previous semester (unless it is a graduate year).
- 3) The student's written request for a change of specialization must be delivered to the relevant study department within the following deadlines:
 - a) when requesting a change from the beginning of the academic year of the first year of study at least 5 working days before the start of classes in the winter semester,
 - b) when requesting a change from the beginning of the summer semester of the first year of study at least 10 working days before the start of classes in the summer semester, provided that at least 10 credits were obtained in the previous semester;
 - c) when requesting a change from the beginning of the academic year of the second year of study, no later than 10 working days before the end of the academic year of the first year of study.
- 4) The application for a change of form of study must be accompanied by relevant documents proving the circumstances giving grounds for the change of form of study, e.g. employment contract, certificate of medical incapacity (a student who is not entitled to an individual study plan according to Article 5(5) but is unable to apply the standard full-time mode of study). The student shall not attach any relevant documents to the application for a change of specialisation.
- 5) The change does not affect the validity of successfully completed courses together with their credit evaluation, but the student is obliged to respect any differences in the curricula.

PART THREE

COMMON PROVISIONS

Article 23

Deciding on students' rights and obligations

- 1) Proceedings concerning the rights and obligations of a student take place in the first instance at the faculty at which the student is enrolled.
- 2) Only the student is a party to proceedings concerning the rights and obligations of the student under the Act. In proceedings in cases under section 68(1)(a) to (f) of the Act, the University is not obliged to notify the student of the opportunity to comment on the grounds for the decision before making

a decision in the case, and the right to inspect the file does not accrue to the student until after the decision has been notified.

- 3) If the student can submit the application through the student information system, because the application contains a form with content corresponding to the requested purpose, the application submitted in this way is equivalent to an application submitted in writing. In other cases, the application must be submitted in the normal way in paper form via the relevant Registry.
- 4) The issuance of a decision is the first act of the University in proceedings in matters referred to in Section 68(1)(c) and (e) of the Act, if they are initiated ex officio in accordance with an internal regulation of the University or the Faculty, and in matters referred to in Section 68(1)(f) of the Act. The issuing of an invitation to comment on the decision documents shall be the first act of the University in matters referred to in Section 68(1)(g) of the Act, and the University may issue the invitation via the University's electronic information system.
- 5) The student may appeal the decision within 30 days of the date of notification. The suspensive effect of the appeal cannot be excluded.
- 6) The Rector is the administrative appellate authority.
- 7) The Rector examines the conformity of the contested decision and the proceedings that preceded the decision with legal regulations and the internal regulations of the University and the Faculty.
- 8) The authorities of the University or its constituent parts shall, following the decision of the Rector, take such measures as are necessary to ensure that the rights of the student are restored and the consequences caused by the defective decision are eliminated or at least mitigated.
- 9) Delivery of documents to students is regulated in Article 25 of the University Statutes.

Article 24

Evidence of study

- 1) Study documents are issued in accordance with Section 57 of the Act.
- 2) The university diploma issued to a graduate of a study programme is issued in the language in which the relevant study programme is accredited. The university diploma and the supplement to the diploma shall be issued by the university according to a uniform model; further details shall be laid down in a directive of the Rector.
- 3) In the event that the language of teaching and the language of evaluation of the study was different for different subjects according to the valid curriculum of the study programme, this fact will be indicated on the diploma supplement.

Article 25

Rules for transferring classifications

The classification of examinations that have been carried out using the four-level classification will be transferred to the ECTS classification system on the basis of the following rules:

- a) exam result "excellent" (1) = ECTS classification grade "A",

- b) exam result "very good" (2) = ECTS classification grade "C",
- c) exam result "good" (3) = ECTS classification grade "E",
- d) exam result "failed" (4) = ECTS classification grade "F".

PART FOUR

SPECIAL PROVISIONS

Article 26

Special provisions for the study of persons with special educational needs

- 1) Every applicant or student with specific educational needs is entitled to study conditions that balance the possibilities of study and take into account their specific educational needs to the optimum extent.
- 2) The Rector's Methodological Guideline on the Method of Supporting Applicants for Studies and Students with Specific Educational Needs at the University, as amended, sets out the conditions and procedures for the exercise of rights and obligations under these Regulations by means of extraordinary measures.
- 3) Accepting equal access to education and ensuring equal conditions for study does not reduce the established study requirements and does not affect the profile of the graduate in defining his/her general, professional and special knowledge and skills.

Article 27

Special provisions for the study of persons in the recognised period of parenthood

- 1) Recognized parenting time is recorded by the relevant study departments in accordance with Act No.48/2013 Coll., amending the Act and Act No.117/1995 Coll., on State Social Support, as amended.
- 2) The student proves the exercise of the rights arising from the recognized period of parenthood through the relevant study department by submitting a notification establishing the right to its records.
- 3) The unified procedure for the registration and activities related to the recognised period of parenthood is regulated by the Rector's Instruction on ensuring a unified procedure for the registration of the recognised period of parenthood and related activities at the University, as amended.

Article 28

Special provisions on proceedings to annul the passing of the state final examination or part thereof

- 1) The Rector decides in proceedings to declare the invalidity of a state final examination or part thereof in accordance with Sections 47c to 47e of the Act.
- 2) The opinion of the review panel shall form part of the basis for the decision in the invalidity proceedings under paragraph 1. The review panel shall consist of seven members, six of whom shall be appointed by the Rector from among professors, associate professors or other experts; no more than three of these six members may be members of the committee before which the state final examination or part thereof was held; at least three of these six members may not be members of the academic community of the University. The seventh member of the review panel shall be appointed by the Rector from among the students of the University. The rector shall request a proposal for a member of the review panel referred to in the preceding sentence from the president of the student chamber of the Academic Senate of the University; the Rector shall request a proposal for the other members from the head of the constituent part of the University at which the state final examination or part thereof was held; the Rector shall not be bound by these proposals.

Article 29

Special authorisation in emergency situations

- 1) If, due to a crisis measure declared pursuant to the Crisis Act or due to the ordering of an emergency measure pursuant to a special act, the possibility for applicants to demonstrate fulfilment of the condition of attainment of prior education pursuant to Section 48 of the Act is hindered and the Ministry makes this possible by its decision, the university or faculty may, together with the decision on admission to study, decide to postpone the demonstration of fulfilment of the condition of attainment of prior education pursuant to Section 48 of the Act until 90 days from the date of enrolment in studies. If the applicant fails to demonstrate fulfilment of the condition of attainment of prior education within the time limit set pursuant to the preceding sentence, the university or faculty shall decide that admission to study and enrolment in the course of study shall cease to be valid and effective on the date on which the decision to revoke the decision on admission becomes final; no appeal may be lodged against this decision. This period shall be included in the student's period of study.
- 2) If, due to a crisis measure declared under the Crisis Act or an emergency measure ordered under a special act, the personal presence of students at education or examinations is not possible or is restricted, and if the Ministry makes this possible by its decision, the University may
 - a) shorten or extend the academic year,
 - b) use distance communication tools in teaching, study review or examinations, regardless of the form of study of the study programme; or
 - c) use distance communication tools during the state examination and hold it without the presence of the public, provided that an audio-visual recording of the examination is made and kept for a period of 5 years; the University will only provide the recording to a public authority in the exercise of its powers, upon its request.
- 3) Under the conditions referred to in paragraph 2, the above-mentioned authorisations may be used for the necessary period of time even in the period immediately following the end of the crisis or emergency measure.

PART FIVE

TRANSITIONAL AND FINAL PROVISIONS

Article 30

Transitional and final provisions

- 1) The Study and Examination Regulations of the University registered by the Ministry on 26 April 2013 under No. MSMT-17377/2013-30.
- 2) Provisions of the internal regulations and internal standards of the faculties which are in conflict with these Regulations shall cease to have effect.
- 3) Proceedings concerning the rights and obligations of students that have not been finally concluded before the entry into force of these Regulations shall be completed in accordance with the existing regulations (the University's Study and Examination Regulations registered by the Ministry on 26 April 2013 under No. MSMT-17377/2013-30).
- 4) These Regulations were approved under Section 9(1)(b)(3) of the Act by the Academic Senate of the University on 25 July 2017.
- 5) These Regulations shall come into force pursuant to section 36(4) of the Act on the date of registration by the Ministry.
- 6) These Rules shall enter into force on 1 September 2017.

- 1) This amendment to the Study and Examination Regulations for Students of Bachelor's and Master's Degree Programmes of the Silesian University in Opava dated 13 March 2020 was approved by the Academic Senate of the Silesian University in Opava on 22 June 2021 pursuant to Section 9(1)(b)(3) of Act No.111/1998 Coll., on Higher Education and on Amendments and Additions to Other Acts (Act on Higher Education), as amended.
- 2) This amendment to the Study and Examination Regulations for Students of Bachelor's and Master's Degree Programmes of the Silesian University in Opava comes into force pursuant to Section 36(4) of the Higher Education Act on the date of registration by the Ministry of Education, Youth and Sports.
- 3) This amendment shall take effect on the effective date.

- 1) This amendment to the Study and Examination Regulations for Students of Bachelor's and Master's Degree Programmes of the Silesian University in Opava was approved by the Academic Senate of the Silesian University in Opava on ... February 2024 pursuant to Section 9(1)(b)(3) of Act No.111/1998 Coll., on Higher Education and on Amendments and Additions to Other Acts (Act on Higher Education), as amended.
- 2) This amendment comes into force pursuant to Section 36(4) of the Higher Education Act on the date of registration by the Ministry of Education, Youth and Sports.
- 3) This amendment shall take effect on the effective date.

Ing. Lucie Kamrádová, Ph.D.
chairwoman of the Academic Senate

doc.Mgr. Tomáš Gongol, Ph.D.
rector