



**SLEZSKÁ
UNIVERZITA**

OBCHODNĚ PODNIKATELSKÁ
FAKULTA V KARVINĚ

Conditions for the admission to the follow-up Master's degree study program in Economics and Management accredited in English in the full-time form of study (hereinafter referred to as the "Conditions") at the Silesian University in Opava, School of Business Administration in Karviná for the academic year 2018/2019

Submitted by: Prof. Ing. Daniel Stavárek, Ph.D., Dean of the Faculty

Approved by the Academic Senate of the SU SBA on: 31. 07. 2017

On the basis of provisions of § 48 et seq. Act No. 111/1998 Coll., on Higher Education Institutions, and on amendments and supplements to some other acts, as amended, (hereinafter the Higher Education Act), and internal regulations at the Silesian University in Opava, School of Business Administration in Karviná (hereinafter the SU SBA)

I set forth the conditions for the admission to

The follow-up Master's degree study program in Economics and Management accredited in English at the Silesian University in Opava, School of Business Administration in Karviná for the academic year 2018/2019:

- The submission of an electronic application (<http://www.slu.cz/opf/cz/uchazeci/elektronicka-prihlaska>) by **18. 4. 2018**.
- The payment of the administrative fee for the admission procedure by **18. 4. 2018** (see Appendix No. 1). In the case of the entrance examination before this date, applicants will be asked to pay the fee before the entrance examination.
- Officially certified copies of a diploma proving graduation from Bachelor's, follow-up Master's degree programs or Master's degree program on the enrolment day at the latest.
- Applicants who have completed a high school abroad (Bachelor's, follow-up Master's, Master's degree programs), shall substantiate the certified copy of the decision on the recognition of foreign higher education in the Czech Republic with documents in the enrolment period at the latest, unless otherwise specified by an international agreement.
- The successful completion of the admission procedure. An entrance examination is part of the admission procedure. The entrance examinations will take place **in the months of January to May 2018**. Applicants will be informed of the exact dates of the entrance examination after filing an application for study.
- The payment for the study fee in the amount of **1 600 EUR** (for each academic year) will be made by the applicant based on the Dean's decision following the enrolment.

Applicants can apply to the study degree program in "Economics and Management", the field of study "Business Economics and Management" (see Appendix No. 2).

All activities and related administrative procedures in the context of the above study degree program and the field of study will be conducted in English.



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The entrance examination will be held online and physically in the selected location according to the geographical distribution of applicants. The entrance examination will be conducted in English. The content of the entrance examination involves a test in English at B2 level – Upper-Intermediate and a learning potential test in the range of the Bachelor's degree study program in the field of economics, i.e. knowledge of:

- Microeconomics,
- Macroeconomics,
- Mathematics and Statistics.

Thematic areas to individual parts of the entrance examination, recommended study literature and further instructions and information on performing the entrance examination shall be published on the website of the SU SBA (www.masterinbusiness.cz, www.studujvkarvine.cz, <http://www.slu.cz/opf/cz/uchazeci/podminky-prijimaciho-rizeni>).

- The minimum score limit for the successful completion of the entrance examination in the English test is set at 60 points out of the maximum of 100 points.
- The minimum score limit for the successful completion of the entrance examination in the learning potential test is set at 80 points out of the maximum of 240 points.

If a greater number of applicants reach the minimum score limit than the set capacity of the study degree program provides (see Appendix No. 3), the order of the best shall decide. The Dean of the SU SBA shall decide on the admission of applicants to the study degree program.

If a student enrolls for the study degree program in "Economics and Management" accredited in English, he/she shall not be allowed to transfer to the study degree program accredited in Czech.

Important deadlines:

- Entrance examination January – May 2018
- Issue of the admission decision within one week of the entrance examination
- Enrolment into the 1st year of the follow-up Master's study degree program Sept.2018 or Febr.2019

The applicant has the right to look into his/her materials relevant for the admission decision according to § 50 under Section 6 of the Higher Education Act. The date of inspection shall be announced on the day of the entrance examination.

Information on the overall results of the admission procedure shall be published within 15 days after the end of the admission procedure on the official notice board of the SU SBA and on the website of the Faculty (<http://www.slu.cz/opf/cz/uchazeci/vysledky-prijimaciho-rizeni>). In justified cases, the SU SBA reserves the right to use electronic communication in communication with the applicant.

Prof. Ing. Daniel Stavárek's, Ph.D. sign manual
Dean



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Appendix No.1:

Payment information on the admission procedure fee:¹

The amount of the fee is 550,- CZK (23 EUR)

Name of the addressee:

Slezská univerzita v Opavě, Obchodně podnikatelská fakulta v Karviné
Univerzitní náměstí 1934/3, 733 40 Karviná

IN: 47813059

Bank connection: ČSOB a.s. based in Prague, Ostrava Branch

Constant symbol: 558

Variable symbol for the 1st round: 0275000118

Payment identification code: 702 00 Ostrava 2

Specific symbol: the applicant's personal identification number (without slash)

Account for payments in CZK: 101285316/0300

IBAN: CZ56 0300 0000 0001 0128 5316

Account for payments in EUR – cashless transaction: 02512280/0300

IBAN: CZ62 0300 1712 8001 0128 5316

SWIFT-BIC CODE: CEKOCZPP

BANK ADDRESS:

ČSOB

RCB OSTRAVA

Hollarova 5

702 00 Ostrava

CZ

¹ It is possible to pay the admission procedure fee by bank transfer or by payment gateway in the IS STAG when filing the application for study.



Appendix No. 2:

Information on study degree programs and fields of study

Code of the program	Name of the program/field of study	Type of the program	Degree	Form ²	Length	Lang.	CSP ³
N6208	Economics and Management	Follow-up Master's degree program	Ing.	FT	2	English	25
	Business Economics and Management ⁵	Follow-up Master's degree program	Ing.	FT	2	English	
							25

Information on study specialisations⁴

It is possible to study the following specialization within the field of study **Business Economics and Management**:

Marketing and Trade

² Form of study, i.e. FT = full-time of study;

³ Capacity of the study degree program (the maximum number of the accepted applicants to the study degree program).

⁴ The applicant shall select the specialisation in the application form.