



**SILESIA
UNIVERSITY**
SCHOOL OF BUSINESS
ADMINISTRATION IN KARVINA

**Conditions for the admission to the doctoral
study program in Economics and Management
accredited in English in the full-time and
part-time forms of study at the Silesian
University in Opava, School of Business
Administration in Karviná (SU SBA) for the
academic year 2024/2025**

Approved by the Academic Senate of the SU SBA on October 25, 2023.

On the basis of provisions of § 48 - § 50 et seq. Act No. 111/1998 Coll., on Higher Education Institutions, and on amendments and supplements to some other acts, as amended, (hereinafter the Higher Education Act), and internal regulations at the Silesian University in Opava, School of Business Administration in Karviná (hereinafter the SU SBA)

I set forth the conditions for the admission to the doctoral degree program in Economics and Management accredited in English for the academic year 2024/2025:

ADMISSION REQUIREMENTS:

- completion of a university Master's degree or studies in an equivalent degree program,
- successful passing of the entrance examination.

METHOD OF FILLING AN APPLICATION:

The application shall be filed in an electronic form at is.slu.cz. The applicant shall indicate the supervisor and selected dissertation topic in the application, which can be selected from a menu of general topics, which are available at the [faculty website](#). Upon prior consultation with the supervisor, it is possible to choose a different topic apart from the menu, yet it has to correspond to the scope of study. In this case, it is necessary to contact the Vice-Dean for Science and Research.

COMPULSORY ATTACHMENTS TO THE APPLICATION FORM:

- **Copy of the Master's degree diploma.** If the applicant has completed his/her education abroad, the applicant shall substantiate the certified copy or original of the decision on the recognition of foreign higher education in the Czech Republic with documents in the enrolment period at the latest, unless otherwise specified in an international agreement.
- **Structured CV including list of scholarly publications.**
- **Proposal of dissertation project** (hereinafter the proposal) in a minimum of 5 pages. The obligatory parts of the proposal are a summary of the current state of knowledge, the specification of the goals of the future dissertation, proposed research methods, the expected structure of the dissertation and the list of references. The proposal has to be discussed with the future supervisor prior the submission.

The compulsory attachments should be sent by e-mail to Ms Lucie Bínová (binova@opf.slu.cz)

DEADLINE FOR FILLING THE APPLICATION: by AUGUST 31, 2024

PAYMENT INFORMATION OF THE ADMINISTRATIVE FEE

Payment of the administrative fee in the amount of 2 500 CZK shall be completed before conducting entrance examination but no longer than August 31, 2024.

The payment is made by the applicant online via payment gateway according to the information in the SU Information System, which is available to the applicant after electronic application submission. The administrative fee for the admission procedure, which the applicant does not participate in for any reason, is not refundable.



INFORMATION ON THE DOCTORAL STUDY PROGRAM AT THE SU SBA

The name of the program:	Economics and Management
Degree:	Ph.D.
Forms of study:	full-time, part-time
Standard length of study:	4 years

The payment for the study tuition fee in the amount of **3 000 EUR** (for each academic year) will be made by the applicant based on the Dean's decision following the enrolment.

All activities and related administrative procedures in the context of the above study degree program will be conducted in English.

ENTRANCE EXMINATION:

The entrance examination is oral and takes place before the Admission Committee. The entrance examination will be held online or physically in the selected location according to the geographical distribution of applicants. An entrance examination is part of the admission procedure. The entrance examinations will take place in the months of January 2024 to September 2024. The applicant will be informed of the exact dates of the entrance examination after filing an application for study. The applicant applying for study shall demonstrate expert knowledge and the prerequisites for an independent scientific work and English language skills at the entrance examination.

- When being examined, the applicant shall demonstrate the expert knowledge of economic theory, mathematical-statistical methods and the selected field in the extent corresponding to the Master's degree curriculum. Part of the entrance examination is professional discussion on the topic of the dissertation based on the propositions that the applicant has stated in his/her application to study.
- In the language examination the applicant shall prove his/her conversational knowledge of English and the knowledge of English terminology in relation to the topic of the thesis.
- The Admission Committee shall assess the results of the entrance examination by the points, it is necessary to reach a minimum of 51% of the available points to pass the entrance examination successfully.

The Dean of the School of Business Administration in Karviná, of the Silesian University in Opava shall decide on accepting the applicants for study in a study program organized by the Faculty, on the basis of the results obtained in the entrance examination, and with regard to the capacity of the supervisors and the possibilities of the Faculty stipulated by the Silesian University in Opava.

If a student enrolls for the doctoral study degree program in Economics and Management accredited in English, he/she shall not be allowed to transfer to the study degree program accredited in Czech.

Important deadlines:

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| • Filling the application with compulsory attachments | till 31 August 2024 |
| • Payment of the administrative fee | till 31 August 2024 |
| • Entrance examination: | January 2024 to September 2024 |
| • Issue of the acceptance for studies: | within one week of the entrance examination |
| • Enrolment for the 1 st year of the doctoral studies: | September 2024 or February 2025 |

The applicant has the possibility to inspect his/her relevant materials for making a decision on being accepted for studies under § 50 (6) of the cited law, preferably after prior agreement with the Vice-Dean for Science and Research.



Information on the overall results of the admission procedure shall be published within 15 days after the end of the admission procedure at the [website of the faculty](#). The School of Business Administration in Karviná reserves the right, in justified cases, to use electronic communication.

doc. RNDr. Ing. Roman Šperka, Ph.D.
Dean