

**SLEZSKÁ
UNIVERZITA**
MATEMATICKÝ ÚSTAV
V OPAVĚ



Director's Guideline No. 1/2019

Director's Award for Pedagogical Activities

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Director's Award for Pedagogical Activities

Article 1

Introductory provisions

This directive is issued for the purpose of supporting educational activities at the Mathematical Institute in Opava (hereinafter referred to as the "Institute") in the form of awarding the *Director's Award for Pedagogical Activities* (hereinafter referred to as the "Award").

Art. 2

Submitting the Award proposal

- 1) Proposals for awarding the Award may be submitted by academic and pedagogical staff of the Institute and students of study programmes implemented by the University together with the Institute (hereinafter referred to as the "SPs of the Institute").
- 2) The proposals are submitted to the Secretariat of the Institute by means of the form in the Appendix of this directive in the period from 1 April to 30 September of the relevant year.

Art. 3

Awarding the Award

- 1) The Award is awarded no more than once a year.
- 2) The submitted proposals for awarding the Award are assessed by the Committee for Awarding the Award for Pedagogical Activities (hereinafter referred to as the "Committee"). The Committee has three members; its chairman is the Deputy Director for Academic Affairs. The remaining two members of the Committee are appointed and dismissed by the Director of the Institute. Only the academic staff of the Institute and the students of a doctoral SP of the Institute may become members of the Committee.
- 3) The Award can only be awarded to someone who participates in the teaching of a study course within the Institute SPs and is not a member of the Committee.
- 4) At its meeting in October of the relevant year, the Committee shall assess the submitted proposals (with possible consideration of the results of the student survey, supervising final

theses, management of students' internships, or other facts) and it shall submit a recommendation to the Director regarding the awarding of the Award. Minutes shall be taken of the Committee's meeting.

Art. 4

The amount of the Award

- 1) Awarding the Award is associated with a financial reward. The amount of the financial reward can be set up to 20,000 CZK.
- 2) The awarding of the Award and the amount of the financial reward associated with this Award shall be decided by the Director in accordance with the provisions of the University's Internal Wage Regulations, as amended, and the Scholarship Regulations of the University, as amended.

Art. 5

Temporary provisions

In 2019, it is possible to submit proposals for awarding the Award according to article 2, paragraph 2 until 31 October; and the meeting of the Committee according to article 3, paragraph 4 shall take place in November.

Art. 6

Final provisions

This directive becomes valid and effective on the day of its publication.

In Opava on 1 Oct 2019

Prof. RNDr. Miroslav Engliš, DrSc.
Director, m. p.

Appendix

Proposal for awarding the Director's Award for Pedagogical Activities

Name, surname and academic degrees of the proposed person:

Justification of the proposal:

Name and surname of the proposer:

.....
date

.....
proposer's signature

University constituent:	Mathematical Institute in Opava
Designation:	Director's guideline
Number:	1/2019
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