



**SLEZSKÁ
UNIVERZITA**

MATEMATICKÝ ÚSTAV
V OPAVĚ

Director's Guideline No. 1/2017

Principles of Supervising Qualification Theses

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Article 1

Introductory provisions

- 1) In accordance with article 17 of the Rules of the Quality Assurance System of Educational, Creative and Related Activities and Internal Quality Assessment of Educational, Creative and Related Activities of the Silesian University in Opava (hereinafter referred to as the "Rules"), this directive stipulates the requirements for supervising of bachelor's, master's, rigorous and dissertation theses (hereinafter referred to as "qualification theses") in the study programmes carried out by the Silesian University in Opava (hereinafter referred to as the "University") together with the Mathematical Institute in Opava (hereinafter referred to as the "Institute").
- 2) In particular, this directive determines the qualification requirements for the persons who supervise qualification theses (hereinafter referred to as "theses supervisors") and the maximum number of such theses that can be supervised by one person.

Art. 2

Requirements for theses supervisors

- 1) A supervisor of a bachelor's, master's or rigorous thesis can be an academic employee of the Institute who has the scientific rank of Ph.D. or its equivalent under applicable law.
- 2) A supervisor of a dissertation can be only a supervisor in a doctoral study programme carried out by the University together with the Institute, approved by the subject area board of the study programme according to the internal regulations of the University.
- 3) A supervisor of a bachelor's thesis, exceptionally a master's thesis, can also be a recognized expert-externalist participating in teaching in the relevant study programme in accordance with the accreditation materials. Supervising such a master's thesis is subject to approval by the Director of the Institute after the recommendation of the guarantor of the relevant study programme.

- 4) A supervisor of a bachelor's or master's thesis can also be an academic employee from another University constituent, meeting the condition according to paragraph 1 who participates in teaching in the relevant study programme in accordance with the accreditation materials; supervising such a qualification thesis is subject to approval by the Director of the Institute after the recommendation of the guarantor of the relevant study programme.
- 5) For the dissertation theses, the supervisor of which according to paragraph 2 is an expert who is not a member of the academic community of the University, the Director also appoints a consultant from among the Institute's academic staff on the proposal of the subject area board of the relevant doctoral study programme. The consultant must fulfill the condition according to paragraph 1 and must be approved by the subject area board of the study programme.

Art. 3

The highest numbers of supervised qualification theses

- 1) The sum of the number of supervised bachelor's theses, twice the number of supervised master's and rigorous theses and three times the number of supervised dissertation theses shall not exceed the value of 13 for professors, 12 for associate professors and 11 for other employees at any time for an academic employee of the Institute.
- 2) In the case of part-time academic employees of the Institute, numbers 13, 12 and 11, as stated in the previous paragraph, are multiplied by the amount of the given employee's workload.
- 3) A supervisor of a bachelor's or master's thesis who is not an academic employee of the Institute may only supervise a maximum of 3 bachelor's theses or a maximum of 1 master's thesis at any time.
- 4) A supervisor in a doctoral study who is not an academic staff member of the Institute may supervise only a maximum of 2 dissertation theses at any time. An exception can be granted by the Director of the Institute at the proposal of the subject area board of the relevant doctoral study programme.

Art. 4

Final provisions

- 1) This directive was approved by the University's Internal Evaluation Board on 4 October 2017 in accordance with article 17, paragraph 1 of the Rules.
- 2) This directive becomes valid on the day of its publication on the Institute's website.
- 3) This directive become effective on 1 November 2017.

In Opava on 4 October 2017

Prof. RNDr. Miroslav Engliš, DrSc., m. p.
Director

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