



**SILESIAN  
UNIVERSITY**

FACULTY OF PUBLIC  
POLICIES IN OPAVA

**Code of Conduct**  
**Faculty of Public Policies in**  
**Opava**



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# **Code of Conduct**

## **Faculty of Public Policies in Opava**

### **Article 1**

#### **General Provisions**

1. The Code of Conduct of the Faculty of Public Policies in Opava, Silesian University in Opava (hereinafter the “Code of Conduct”) is adopted in accordance with Article 7. Paragraph I of the Code of Conduct of the Silesian University in Opava, in order to facilitate assessment of additional specific ethical aspects of research especially in the areas of pedagogical, psychological, social and healthcare sciences. In other areas, all employees and students of the Faculty of Public Policies in Opava (hereinafter the “Faculty”) are governed by the Code of Conduct of the Silesian University in Opava.
2. For the purposes of assessing the ethical aspects of the research carried out in areas under Article I, the Faculty established an Ethics Committee whose activities are governed by the following principles.

### **Article 2**

#### **Activity of the Ethics Committee**

1. Research which relates to clients, patients and persons of interest of cooperating institutions in areas under Article I, Section I, must be approved before the start by the Ethics Committee of the Faculty.
2. The basis of ethics in research in these areas is adherence to ethical principles of the first order: nonmaleficence, beneficence, autonomy and justice and the Hippocratic tradition of medicine.
3. Research among clients, patients and persons of interest is governed by the obligation of confidentiality of persons participating in the research and consent of the persons concerned with participation in research.
4. Research in the area of helping professions is also governed by the code of conduct of the respective helping profession.

### **Article 3**

#### **Composition of the Faculty Ethics Committee**

1. The Ethics Committee consists of seven members including the Committee Chairperson; the term of office is three years.
2. The Committee consists of members of the Academic Community of the Faculty. The Chairperson and members of the Ethics Committee are appointed and dismissed by the Dean based on the proposal of heads of institutes and research centres, the proposal for appointment and dismissal of the Chairperson and members is subject to statement by the Academic Senate of the Faculty.
3. Membership in the Committee is associated with the obligation to maintain confidentiality of all confidential or otherwise sensitive matters of the complaints dealt with, the confidentiality obligation also applies to all participants in Committee meetings.

### **Article 4**

#### **Meetings of the Faculty Ethics Committee**

1. The Committee meets as needed, at least once a year. Meetings are convened and chaired by the Committee Chairperson or another authorized member of the Committee. The Chairperson shall convene the Committee if requested by at least two members of the Committee.
2. The Committee meetings are administratively provided for by the Science and Cooperation with Practice Office. Written minutes are taken from each Committee meeting by an officer of the Science and Cooperation with Practice Office.
3. The Committee discusses initiatives and complaints filed by members of the Academic Community of the Faculty and other employees of the Faculty associated with the activity of the Committee pursuant to Article 2. Petitions are filed to the Committee Chairperson.
4. Individual initiatives and complaints are assessed by the Committee at its nearest meeting, within the period of one month of filing of the petition at the latest, and decision is made on the best way to resolve them.
5. Meetings of the Committee are not public. If necessary, the Committee is entitled to request any additional documents, including opinions and statements.
6. The Committee issues a written statement regarding every petition discussed. The statement includes the Committee's decision.
7. The Chairperson and members of the Committee have one vote each. At least four votes are required for a resolution proposal to be adopted. It is possible to vote per rollam. Upon motion of any member of the Committee, the vote takes the form of secret ballot.
8. The Committee's statement shall be sent to the petitioner, to the interested parties and to the Dean of the Faculty.
9. The Committee's decision may be appealed to the Ethics Committee of the University in accordance with Article 6 paragraph I section b) of the University Code of Conduct.

## **Article 5**

### **Final provisions**

1. The Faculty Code of Conduct was discussed by the Faculty Scientific Board November 8, 2018.
2. The Faculty Code of Conduct was discussed and approved by the Academic Senate of the Faculty on November 28, 2018.
3. The Faculty Code of Conduct comes into force and effect on the date of publication at the public website of the Faculty.

In Opava on November 29,  
2018

prof. PhDr. Rudolf Žáček, Dr.  
Dean

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