



**The Full Text  
of the Statute of Silesian University  
in Opava  
Faculty of Public Policies in Opava  
from July 24 2017**

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## **First Part – General Provisions**

### **Article 1**

#### **General Provision**

1. The Statute of the Silesian University in Opava, Faculty of Public Policies in Opava (hereinafter the “Statute”) is an internal regulation of the Faculty according to § 33 paragraph 2 section a) of Act no. 111/1998 Sb., on universities and on changes and amendments to other acts (Higher Education Act), (hereinafter the “Act”).
2. In accordance with the Statute of the Silesian University in Opava (hereinafter the “University”), the name is “Faculty of Public Policies in Opava”.
3. The seat of the Faculty is at 855/14 Bezručovo náměstí, 746 01 Opava.
4. The name for international contact “Silesian University in Opava, Faculty of Public Policies in Opava”.
5. The Faculty’s Acronym is “FPP”.
6. The symbol of the faculty is the goddess Vesta.
7. The Faculty motto is “Accedamus ad rem publicam”.
8. The outward expression of the powers and responsibilities of the Dean and Vice-Deans are academic traditions and the insignia of the Faculty:
  - the Dean’s scepter,
  - the Deans chain,
  - the Vice-Deans’ chains.
9. The Faculty gowns are used on ceremonial occasions by representatives of the Faculty, its bodies and graduating students.

## **Article 2**

### **Faculty Status**

1. The Faculty is part of the University according to § 22 of the Act and according to Article 16 paragraph 2 section c) of the University Statute.
2. The Faculty was established on October 1, 2008 by decision of the Academic Senate of the Silesian University in Opava.
3. Relations of the Faculty to the University are regulated by the Act, internal regulations of the University and internal regulations of the Faculty.

## **Part Two – Faculty Organization and Management**

### **Article 3**

#### **Faculty Bodies**

1. Autonomous academic bodies of the Faculty are:
  - the Academic Senate (hereinafter the “Senate”)
  - the Dean
  - the Scientific Board
  - the Disciplinary Board
2. Another Faculty body is the Faculty Secretary.
3. The Academic Community of the Faculty (hereinafter “Academic Community”) consists of academic staff working at the Faculty and students enrolled at the Faculty.
4. The right to convene a meeting of the Academic Community rests with the Dean or Chairperson of the Academic Senate.

### **Article 4**

#### **Academic Senate**

1. The legal status of the Senate is regulated in § 26 and § 27 of the Act.
2. The Senate consists of elected members of the Academic Community. The membership in the Academic Senate is incompatible with the offices of the Rector, Vice-Rector, Dean and Vice-Dean, Bursar, Secretary of a Faculty and Director of an Institute. The Senate answers for its activity to the Academic Community.
3. The Senate has eleven members and consists of two chambers, the seven-member Chamber of Academics and the four-member Chamber of Students.
4. Membership in the Senate ceases
  - by a letter of resignation;
  - by dismissal;
  - if the member of the Senate acts in breach of the Act, the University Statute or the Faculty Statute;
  - expiration of the term which is three years.

5. The Senate is headed by a Chairperson, elected from the Senate members. The Chairperson directs the activity and sessions of the Senate and is accountable for the Senate's actions.
6. In the absence of the Chairperson at the Faculty, he or she is represented in all his or her tasks by the Deputy Chairpersons elected by the Senate chambers from the members of the Senate.
7. The Senate may elect a Senate Secretary and Senate Committees as its professional bodies. Upon recommendation of the Senate, other members of the Academic Community who are not members of the Senate may become members of a Senate Committee.
8. The activity of the Chamber is materially and administratively provided for by the Dean's Office.
9. Method of election and removal of members of the Senate, the reasons for termination of membership in the Senate, the Senate procedures, the method of election of the Senate President, the Senate bodies and their instatement, and the method of election of a candidate for the Dean and adoption of appeal for his or her removal from office are established by the Senate Electoral Code and in the Senate Rules of Procedure as the Faculty internal regulations.

## **Article 5**

### **Dean**

1. The Dean is the head of the Faculty; he or she acts and makes decisions in Faculty matters unless the Act stipulates otherwise.
2. The Dean is appointed by the Rector upon the Senate's proposal for a four-year term.
3. The status, responsibilities and competences of the Dean are determined by the Act, the University Statute and the Faculty Statute.
4. The Dean is represented in the scope specified by him or her by Vice-Deans who are appointed and dismissed by the Dean.
5. The Vice-Deans answer for their respective areas to the Dean and are subordinated to him or her. The Vice-Deans represent each other in a manner determined by the Dean. In the Dean's absence, he or she is represented by a designated Vice-Dean.
6. The Dean establishes the Dean's College as his or her advisory body.

## **Article 6**

### **Scientific Board**

1. The Scientific Board of the Faculty is appointed and dismissed by the Dean who is also its Chairperson.
2. At least 1/3 of the Scientific Board consists of persons other than members of the Academic Community of the University.
3. The activity of the Scientific Board is governed by the Act and the Rules of Procedure of the Scientific Board as an internal regulation of the Faculty.

## **Article 7**

### **Disciplinary Committee**

1. Members of the Disciplinary Committee of the Faculty are appointed and dismissed by the Dean from members of the Academic Community of the Faculty. Half of the members of the

Disciplinary Committee are students. The Disciplinary Committee elects from its members a Chairperson and dismisses him or her.

2. Status, activity and powers of the Disciplinary Committee are determined by the Act, and by the Faculty Disciplinary Code as an internal regulation of the Faculty.
3. The term of members of the Disciplinary Committee does not exceed two years.

## **Article 8**

### **Secretary**

1. The Secretary's legal status is regulated by § 32 of the Act.
2. The Secretary is in charge of economy, management of assets entrusted to the Faculty by the University and internal administration of the Faculty within the scope determined by the Dean.
3. The Secretary is appointed and dismissed by the Dean.

## **Article 9**

### **Organizational Structure of the Faculty**

1. The organizational structure of the Faculty consists of Faculty departments and Faculty divisions.
2. Faculty departments are researching pedagogical institutes.
3. Faculty divisions are offices of the Dean, the Vice-Deans and the Secretary with their subordinate subsections.
4. The organization structure, principles of organizational management, internal organizational arrangement, status of organizational units, their main scopes of activity and responsibility and the mutual relationships among organizational units and employees of the Faculty are established by the Faculty Rules of Organization which is an internal regulation of the Faculty.
5. Changes to the organizational structure of the Faculty are subject to approval by the Senate upon the Dean's proposal.

## **Part Three – Faculty Activity**

### **Article 10**

#### **Educational and Creative Activity**

1. Educational activity is performed:
  - in individual study programmes of the Bachelor's degree,
  - in individual study programmes of the Master's degree,
  - in individual study programmes of the Doctoral degree,
  - in Lifelong Learning Programmes in accordance with Article 29 of the University Statute.
2. The educational activity is performed in accordance with approved curricula.

3. Part of the Faculty activity and academic staff duties consists of scientific work, research, innovation and other creative activity.
4. The Faculty performs creative work in research areas set out in Article 31 of the University Statute, in particular:
  - cultural history and cultural heritage of Central Europe;
  - problems of the labour market, employment and socio-professional groups in the population;
  - research of quality of life in children, adolescents and the elderly;
  - new social risks and prevention of risk behaviour;
  - demographic development and disparities in the Czech Republic;
  - social services in the Czech Republic;
  - nursing care in pediatrics and internal medicine;
  - modern history and historical sociology of Central and Eastern Europe;
  - political regimes, parties, movements in Central Europe after 1989.
5. The Faculty creates optimal conditions for this activity and is responsible for its continuity.
6. As part of supplementary activity, the Faculty performs in particular:
  - further educational activity;
  - expert consulting activity and contract research;
  - editorial and publishing activity;
  - implementation of advertising and promotional activity related to the fields of its competence.
7. The activity of Faculty departments and individual employees is evaluated at least once a year, and the overall results are published in the Annual Report of the Faculty.

## **Article 11**

### **Economic Management of the Faculty**

1. In accordance with § 24 of the Act and with Article 17 of the University Statute, the Faculty has the right to decide or act on behalf of the University in the following matters concerning the Faculty:
  - the management of funds assigned to the Faculty;
  - the management of funds obtained from supplementary activity.
2. The Faculty manages financial resources:
  - allocated from the budget of the University;
  - income from supplementary activity;
  - donations;
  - derived from fees for admission procedure and fees for study of foreigners in accordance with § 58 paragraph 4 of the Act;
  - Fees for Lifelong Learning.

3. Faculty Management is governed by the Act, the University Rules of Management and Accounting and relevant internal regulations and standards of the University and of the Faculty.
4. The Senate approves distribution of Faculty funds presented by the Dean and monitors their use. If the Senate does not approve the presented distribution of funds, the original proposal reduced by 20% is followed, but not longer than until October 31 of the respective year. The Dean is required in this case to propose a new distribution of funds within 30 days of disapproval.
5. The Dean is responsible for the management and efficient use of funds raised. The Dean also answers for the financial management to the Rector of the University.

## **Part Four – Staff and Students**

### **Article 12**

#### **Staff**

1. Status, rights and obligations of the staff are provided by the Act, the University Statute, the Faculty Statute and by the generally binding legal regulations.

### **Article 13**

#### **Status, Rights and Obligations of Students**

1. The legal status of students is regulated in § 61 of the Act. The rights and obligations of students are determined by § 62 and § 63 of the Act and the internal regulations of the University and of the Faculty.
2. Requirements for admission to study are regulated by § 48 to § 50 of the Act, the Examination Code of the University and other internal regulations of the University.
3. The provisions of Article 28 of the University Statute are applied to the study of foreigners as appropriate.
4. The student has the right of ceremonious matriculation.

## **Part Five – Transitional and Final Provisions**

### **Article 14**

#### **Internal Faculty Regulation**

1. The internal Faculty regulations are governed by § 33 of the Act.
2. Internal regulations of the Faculty are:
  - the Faculty Statute;
  - the Faculty Senate Electoral Code;
  - the Faculty Senate Rules of Procedure;
  - the Faculty Scientific Board Rules of Procedure;
  - the Faculty Disciplinary Code for students;

- the Code of Study and Examination of the Doctoral Degree Programme.

## **Article 15**

### **Transitional Provisions**

1. The elections and appointments carried out before this Statute comes into effect remain unaffected by this Statute.

## **Article 16**

### **Final provisions**

1. The Faculty Statute of November 5, 2008, as amended and supplemented, is hereby invalidated.
2. Proposal of this Statute was approved by the Academic Senate of the Faculty on May 23, 2017.
3. The Statute was approved pursuant to § 9 paragraph 1 section b) of the Act by the Academic Senate of the University on 24 July, 2017 and comes into force on this day.
4. This Statute comes into force on September 1, 2017.
5. I. The Amendment by the Silesian University in Opava, Faculty of Public Policies in Opava was approved by the Faculty Academic Senate on March 28, 2018.
6. I. The Amendment by Silesian University in Opava, Faculty of Public Policies in Opava was approved in accordance with § 9 paragraph 1 section b) of the Act by the University Academic Senate on April 10, 2018 and comes into force on this day.
7. I. Amendment to the Statute comes into effect on April 10, 2018.

In Opava on April 10, 2018

**prof. PhDr. Rudolf Žáček, Dr., m.p.**  
**Dean**



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